



Richard M. Onderko  
Mayor

**Borough of Manville**  
CLERK'S OFFICE  
REGISTRAR/BOH  
325 NORTH MAIN ST.  
MANVILLE, NEW JERSEY 08835  
Direct Phone: (908) 448-8446



**ANIMAL LICENSE LETTER**

Dear Licensee:

New Jersey state law requires that all dogs over the age of four months be vaccinated against rabies and be licensed through the local animal care and control agency; in this case the Borough of Manville – Clerk's Office.

Licensing is an important means of identification and can help you find your pet if it becomes lost. License revenues are also a vital means of support that helps the Borough promote and protect human and animal safety.

Pet licenses are valid for one (1) year covering the one (1) year period in which your pet's rabies vaccine is valid or three (3) years covering the three (3) years in which your pet's rabies vaccine is valid. All licenses expire January 31st of the renewal year.

STATE LAW requires that in order to issue a license the rabies vaccination must not expire prior to November 1st of the licensing year.

You may license your pet in person or by mail your application and associated fee to the Borough of Manville, Clerk's Office located at 325 North Main Street, Manville, NJ 08835.

Should you have any questions or require additional information, the Clerk's Office (Registrar/BOH) is open weekdays from 9:00am to 5:00pm and can be contacted at (908) 448-8446.

Sincerely,

Clerk's Office  
Division of Health/Registrar



## How to Get a Pet License

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New Jersey state law requires that all dogs over the age of four months be vaccinated against rabies and be licensed through the local animal care and control agency; in this case the Borough of Manville – Clerk’s Office (Registrar/BOH). The Borough requires the same provisions and also requires rabies vaccination and licensing.

Licensing is an important means of identification and can help you find your pet if it becomes lost. License revenues are also a vital means of support that helps the Borough promote and protect human and animal safety.

Pet licenses are valid for one year and require the annual submission of an Animal License Form. You may license your pet in person by bringing the completed Animal License Form along with the appropriate fee to the Borough of Manville, Clerk’s/Vital Statistics Office located in the Borough of Manville, 325 N. Main Street, Manville, NJ 07060 during normal business hours.

Since the application fee changes annually, please contact the Clerk’s Office at (908)448-8446 to ensure the current fees.

On behalf of the Health Division, I would like to extend our appreciation for your participation in this worthwhile program.

Should you have any questions or require additional information, the Health Division is open weekdays from 9:00 AM to 5:00 PM and can be contacted at (908) 448-8446.



# BOROUGH OF MANVILLE LICENSE APPLICATION

TAG # \_\_\_\_\_

TAG # \_\_\_\_\_



Current License Year 2025

All Licenses Expire December 31<sup>st</sup> of the renewal year & become renewable after January of the following year.

**IF PET IS DECEASED OR NO LONGER OWNED CHECK BOX & RETURN FORM, OR CALL OR EMAIL US - WE WILL REMOVE YOU FROM OUR SYSTEM TO PREVENT RECEIVING LATE NOTICES**

### OWNER INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### PET INFORMATION

CHECK BOX IF THIS IS A NEW PET

Service Animal: Yes or No

Microchipped Yes or No

1)Pet's Name: \_\_\_\_\_  Dog Age: \_\_\_\_\_

Breed: \_\_\_\_\_ Sex: Male  or Female

Color(s): \_\_\_\_\_ Hair Length: Short Medium Long

2)Pet's Name: \_\_\_\_\_ Dog Age: \_\_\_\_\_

Breed: \_\_\_\_\_ Sex: Male  or Female

Color(s): \_\_\_\_\_ Hair Length: Short Medium Long

Spayed or Neutered: Yes or No (If Yes, attach proof received from the Vet)

Rabies Expiration Date: \_\_\_\_\_ (Attach a valid Rabies certificate from Vet)

**STATE LAW requires in order to issue a license the rabies vaccination must not expire prior to November 1<sup>st</sup> of the licensing year.**

### PAYMENT INFORMATION

SPAYED / NEUTERED PETS \$10.00

NON-SPAYED / NON-NEUTERED PETS \$13.00

(Written proof Required)

**Make a check payable to:** Borough of Manville Health Dept. or if paying by cash, please have exact change.

**Apply in Person or Mail to:** Borough of Manville Health Dept.

325 No. Main St  
Manville NJ 08835

**PLEASE PROVIDE A SELF ADDRESSED STAMPED ENVELOPE** when applying by mail **Office Hours:** Monday - Friday 9:00 AM to 5:00 PM

Phone: 908- 725-9478, Ext. 103

Email: [Slatty@manvillenj.org](mailto:Slatty@manvillenj.org) or [Clerk@manvillenj.org](mailto:Clerk@manvillenj.org)