



**Borough of Manville**  
**Resolution #2024-31**

**Terminating Borough Participation under the N.J. State Health Benefits Plan (SHBP),  
effective April 1, 2024**

**WHEREAS**, the Mayor & Council believe it is in the best interest of the Borough of Manville to participate in a program to provide state health benefits to Borough employees, provided same can be done at a cost-savings to the Borough while providing equivalent or better benefits to present Borough employees; and

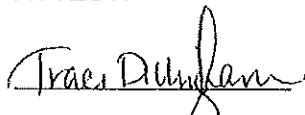
**WHEREAS**, the Mayor & Council believe it is in the best interest of the Borough of Manville to transition the Borough of Manville's medical and pharmacy benefits program from the N.J. State Health Benefits Program ("SHBP") to the Southern Skyland Regional Health Insurance Fund ("HIF");


**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Manville that

- (1) The Borough of Manville in the County of Somerset hereby resolves to terminate its participation in the State of New Jersey Health Benefits Program (Medical Plan, Prescription Drug Plan, and/or Dental Plan coverage) thereby canceling coverage provided by the SHBP for all its active and retired employees, with the exception of continuing Section 330 coverage for Borough Police Department retirees;
- (2) The Borough shall notify all active employees of the date of their termination of coverage under the Program.
- (3) The Borough understands and acknowledges that the New Jersey Division of Pensions & Benefits (NJDPB) will notify retired employees of the cancellation of their coverage.
- (4) The Borough understands and acknowledges that all COBRA participants will be notified by the NJDPB and advised to contact the Borough Insurance Advisor concerning a possible alternative health, prescription drug, and dental insurance plan.

- (5) The Borough understands and acknowledges that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission, said date anticipated to be April 1, 2024, subject to final change as the process is enacted.
- (6) The Borough Chief Financial Officer and the Mayor, in consultation with the Borough Attorney and the Borough Risk Management / Advisor, are hereby authorized to sign such documents as are necessary to effectuate the intent of this Resolution, including but not limited to executing the form attached to and made a part of this Resolution.
- (7) This resolution is contingent upon approval from the State of New Jersey, Dept. of Community Affairs, Division of Local Government Services as per the terms of its Transitional Aid program with the Borough.

ATTEST:

  
 Traci Dillingham  
 Deputy Borough Clerk

  
 Richard M. Onderko  
 Mayor

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Borough Council of the Borough of Manville, County of Somerset, State of New Jersey at a Mayor & Council Meeting held at 325 No. Main St. Manville, NJ. on January 22, 2024.

Attest:

  
 Traci Dillingham  
 Deputy Borough Clerk

| Introduced | Second | Council    | Yes | No | Abstain | Absent |
|------------|--------|------------|-----|----|---------|--------|
|            | ✓      | Agans      | ✓   |    |         |        |
|            |        | Camacho    | ✓   |    |         |        |
| ✓          |        | DeVito III | ✓   |    |         |        |
|            |        | Madak      | ✓   |    |         |        |
|            |        | Puia       | ✓   |    |         |        |
|            |        | Skirkanish | ✓   |    |         |        |
|            |        | Onderko    |     |    |         |        |



State Health Benefits Program (SHBP)  
School Employees' Health Benefits Program (SEHBP)  
**RESOLUTION**

To be completed by the employing agency's Certifying Officer.

A resolution to terminate all participation under the SHBP and SEHBP (including prescription drug plan and/or dental plan coverage).

BE IT RESOLVED:

- The Manville Borough 094-100, 0941-01 & 0941-02  
Corporate Name of Employer SHBP/SEHBP Employer Location Number  
hereby resolves to terminate its participation in the Program (Medical Plan, Prescription Drug Plan, and/or Dental Plan coverage) thereby canceling coverage provided by the SHBP and/or SEHBP (N.J.S.A. 52:14-17.25 et seq.) for all its active and retired employees.
- We shall notify all active employees of the date of their termination of coverage under the Program.
- We understand that the New Jersey Division of Pensions & Benefits (NJDPB) will notify retired employees of the cancellation of their coverage.
- We understand that all COBRA participants will be notified by the NJDPB and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.
- We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission.

I hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the:

Manville Borough (908) 725 9478  
Corporate Name of Employer Phone Number

325 North Main St. Manville NJ 08835  
Street Address City State Zip Code

Traci Dillingham Acting Interim Borough Administrator  
Print Name Official Title

Traci Dillingham 01 / 23 / 2024  
Signature Date

62 22-6002063  
Number of Employees Employer's State Employer Identification Number (EIN)

Please complete page 2 of this form.



State Health Benefits Program (SHBP)  
School Employees' Health Benefits Program (SEHBP)  
**RESOLUTION**

Please complete and comply with the following:

Type of funding method with the new contract:

- Conventionally insured \_\_\_\_\_
- Minimum premium \_\_\_\_\_
- Administrative Services Only (ASO) \_\_\_\_\_
- Other (please list) \_\_\_\_\_

\_\_\_\_\_

New Health Carrier Aetna \_\_\_\_\_

New Prescription Drug Carrier Express Scripts \_\_\_\_\_

New Dental Plan Carrier \_\_\_\_\_

Reason for termination from the SHBP/SEHBP Cost Savings to Borough \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

In accordance with N.J.S.A. 18A:16-21 and 40A:10-25, you must file a copy of your new contract with the State Health Benefits Commission or School Employees' Health Benefits Commission. Please submit a copy of the new contract with this completed resolution.

Mail Completed Resolution to: **New Jersey Division of Pensions & Benefits  
Health Benefits Bureau  
P.O. Box 299  
Trenton, NJ 08625-0299**

# BOROUGH OF MANVILLE

325 NORTH MAIN STREET, MANVILLE, NJ 08835

PHONE: (908) 725-9478

FAX: (908) 231-8620

WEB: [www.manvillenj.org](http://www.manvillenj.org)



January 23, 2024

Christopher Lowry SHBP Account Manager  
Horizon Blue Cross Blue Shield of NJ  
3 Penn Plaza, Mailstop PP-13S  
Newark, NJ 07105-2200

PH: 973-687-4890

[Christopher\\_lowry@horizonblue.com](mailto:Christopher_lowry@horizonblue.com)

Attn: Mr. Chris Lowry,

The Borough of Manville, County of Somerset, New Jersey is providing notice that it is terminating its participation from the New Jersey State Health Benefits (NJSHBP) program effective 4/1/2024.

If you have any questions and/or need any additional information, please contact the office at (908) 448-6465 or by email at [tdillingham@manvillenj.org](mailto:tdillingham@manvillenj.org).

Kind Regards,

A handwritten signature in cursive script that reads "Traci Dillingham".

Traci Dillingham

Acting Interim Borough Administrator

Acting Municipal Clerk

Director of HR & Payroll

908-448-6465