

Ordinance #2014-1145

AN ORDINANCE ESTABLISHING THE POSITION
OF ADMINISTRATIVE DEPUTY COORDINATOR

BE IT ORDAINED by the Mayor and Council of the Borough of Manville, in the County of Somerset and State of New Jersey, as follows:

SECTION 1. ESTABLISHMENT OF POSITION

The position of Administrative Deputy Coordinator is hereby established under the administrative supervision of the Director of Emergency Management. The Administrative Deputy Coordinator shall assist the Director in the administration of the Office of Emergency Management.

SECTION 2. DUTIES

The duties of the Administrative Deputy Coordinator of the Office of Emergency Management shall include:

1. Attendance at meetings of the Somerset County Office of Emergency Management and the obtaining of all relevant information for the Borough;
2. Tracking Volunteer hours for major events involving FEMA reimbursement.
3. Transmittal of all relevant information to the Police, Fire, Rescue and Office of Emergency Management agencies within the Borough;
4. Setting up the Emergency Operating Center and assigning duties to Volunteers;
5. Operation of the Borough's reverse 911 telephone system; and
6. Such other and further associated duties as may be required by the Director of Emergency Management.

SECTION 3. TERM OF OFFICE

The Administrative Deputy Coordinator shall be appointed by the Mayor with the advice and consent of the Council, for a term of three (3) years commencing as of January 1. The initial term of the first appointee shall expire on December 31, 2016, or until his successor is appointed and qualified. Vacancies in office shall be filled for the balance of the unexpired term.

SECTION 4. COMPENSATION

The Administrative Deputy Coordinator shall receive an annual salary of \$1,700.00.

SECTION 5. INCONSISTENCY

Should any provision of this ordinance be inconsistent with the provisions of any prior ordinances, the inconsistent provisions of said prior ordinances are hereby repealed, but only to the extent of such inconsistencies.

SECTION 6. SEVERABILITY

In the event that any provision of this ordinance, or the application thereof to any person or circumstance is declared invalid by a court of competent jurisdiction, such declaration of invalidity shall not affect any other provision or application of this ordinance which may be given effect, and, to realize this intent, the provisions and applications of this ordinance are declared to be severable.

SECTION 7. PURPOSE OF CAPTIONS

Captions contained in this ordinance have been inserted only for the purpose of facilitating reference to the various sections, and are not intended and shall not be utilized to construe the intent and meaning of the text of any section.

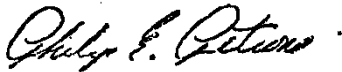
SECTION 8. EFFECTIVE DATE

This ordinance shall be effective immediately upon final adoption in accordance with law.

BOROUGH OF MANVILLE



Angelo Corradino, Mayor



ATTEST:

Philip E. Petrone, Clerk

STATEMENT OF PURPOSE

The purpose of this ordinance is to establish the position of Administrative Deputy Coordinator to facilitate operation of the Office of Emergency Management.

ORDINANCE #2014-1145

FIRST READING:

Introduced	Seconded	Council	Yes	No	Abstain	Absent
√		ASHER	√			
		GREGOR	√			
	√	KOMOROSKI	√			
		ONDERKO				√
		SKIRKANISH	√			
		SZABO	√			
		MAYOR CORRADINO				

PASSED this 9th day of June, 2014.

Philip E. Petrone

Attest:

Philip E. Petrone, Borough Clerk

SECOND READING:

Introduced	Seconded	Council	Yes	No	Abstain	Absent
	√	ASHER	√			
		GREGOR	√			
√		KOMOROSKI	√			
		ONDERKO	√			
		SKIRKANISH	√			
		SZABO	√			
		MAYOR CORRADINO				

ADOPTED this 23rd day of June, 2014.

Philip E. Petrone

Attest:

Philip E. Petrone, Borough Clerk