

**SPECIAL MEETING MINUTES
OF THE MAYOR AND COUNCIL
MAY 15, 2023**

THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MANVILLE, COUNTY OF SOMERSET, STATE OF NEW JERSEY, WAS HELD ON MAY 15, 2023, AT 325 N. MAIN ST. IN MANVILLE, NJ 08835 AT 3:00 P.M.

MAYOR RICHARD ONDERKO PRESIDED

The Acting Borough Clerk announced that proper notice had been given by the posting of the Special Meeting Notice and by providing adequate notice of the Special Meeting to the Courier News and the Star Ledger.

ROLL CALL:

MAYOR RICHARD ONDERKO	PRESENT
COUNCILMAN BRANDEN AGANS	PRESENT
COUNCILMAN JOSEPH DEVITO III	ABSENT
COUNCILMAN JOSEPH LUKAC III	ABSENT
COUNCILWOMAN BARBARA MADAK	PRESENT
COUNCILMAN RONALD SKIRKANISH	PRESENT
COUNCILMAN STEPHEN SZABO	PRESENT

ALSO PRESENT: ALL

THADDEUS R. MACIAG, BOROUGH ATTORNEY	ABSENT
GP CAMINITI, BOROUGH ADMINISTRATOR-ACTING BOROUGH CLERK	PRESENT
TRACI DILLINGHAM, DEPUTY ADMINISTRATOR/CLERK	ABSENT

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

Mayor Onderko led the Salute to the Flag and requested a moment of silence.

PUBLIC PORTION ON RESOLUTIONS

No members of the public were in attendance.

RESOLUTIONS TAKEN INDIVIDUALLY

Individual motion to approve Resolution #2023-107, Hiring of Technical Assistant for Construction Office and Code Enforcement – C. Feaster, followed by a Roll Call.

Introduced	Seconded	Council	Yes	No	Abstain	Absent
		Agans	x			
		DeVito				x
		Lukac				x
		Madak	x			
	x	Skirkanish	x			
x		Szabo	x			

		Onderko				
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Resolution #2023-107 was approved.

Borough of Manville
Resolution #2023-107
**Authorization to Hire a Certified Technical Assistant to the
Code Enforcement Department, Bureau of Fire Safety, and Housing- C. Feaster**

WHEREAS, there is a need to hire a Certified Technical Assistant for Code Enforcement, Fire Safety, and Housing duties following a resignation in the Code Enforcement Department; and

WHEREAS, the Borough received resumes from qualified candidates and interviewed; and

WHEREAS, Ms. Catherine Feaster is considered to be the most eligible candidate selected by the PPP Committee, the Borough Administrator and Construction Official to fill the position of the Technical Assistant; and

WHEREAS, the Borough Administrator and Construction Official would like to offer the position to Ms. Feaster; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey that

1. Ms. Catherine Feaster be hired as the Technical Assistant to the Construction Official, Bureau of Fire Safety, and Housing effective May 16, 2023, with an annual salary of \$52,000 in 2023 and \$53,000 upon successful completion of both the 1.5 CEUs required to maintain Technical Assistant Certification and the six-month probationary period ending on November 19, 2023 (other details as per terms of the Teamsters Clerical Agreement).
2. This position is a 40-hour work week position listed within the Teamsters Clerical Agreement and is eligible for all benefits and paid time off as stated within the Agreement.
3. The position is subject to the successful completion of a New Jersey background check.
4. This hiring is contingent upon approval from the State of New Jersey, Dept. of Community Affairs, Division of Local Government Services as per the terms of its Transitional Aid program.

Borough of Manville,
Richard M. Onderko, Mayor

PUBLIC PORTION

When no one else wished to comment, Mayor Onderko requested a motion to close the public portion. Councilman Agans, seconded by Councilman Szabo made a motion to close the public portion.

All Present Were in Favor.

Mayor Onderko requested a motion to adjourn the meeting. Councilman Szabo, seconded by Councilman Agans, made a motion to adjourn the meeting.

All Present Were in Favor.

The meeting was adjourned at approximately 3:05 p.m.

ATTEST:

GP Caminiti
Acting Borough Clerk