

**REGULAR MEETING
OF THE MAYOR AND COUNCIL
JANUARY 9, 2023**

THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MANVILLE, COUNTY OF SOMERSET, STATE OF NEW JERSEY, WAS HELD ON JANUARY 9, 2023, AT 325 N. MAIN ST. IN MANVILLE, NJ 08835 AT 7:00 P.M.

MAYOR RICHARD ONDERKO PRESIDED

The Acting Borough Clerk announced that proper notice had been given by the posting of the Regular Meeting Notice and by providing adequate notice of the Regular Meeting to the Courier News and the Star Ledger.

ROLL CALL:

MAYOR RICHARD ONDERKO
COUNCILMAN BRANDEN AGANS
COUNCILMAN JOSEPH DEVITO III
COUNCILMAN JOSEPH LUKAC III
COUNCILWOMAN BARBARA MADAK
COUNCILMAN RONALD SKIRKANISH
COUNCILMAN STEPHEN SZABO

ALSO PRESENT:

THADDEUS R. MACIAG, BOROUGH ATTORNEY
GP CAMINITI, BOROUGH ADMINISTRATOR-ACTING BOROUGH CLERK

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

Mayor Onderko requested Ofc. Sean Carroll from the Manville Police Dept. lead a moment of silence for all 229 United States law enforcement officers who lost their lives in the line of duty in 2022.

PUBLIC PORTION ON RESOLUTIONS

Mayor Onderko requested a motion to open the public portion on Resolutions #2023-16 through #2023-19. Councilman Szabo, seconded by Council President Lukac made a motion to open the public portion on Resolutions #202-16 through #2022-19.

All present were in favor.

When no one wished to comment, Mayor Onderko requested a motion to close the public portion. Councilman Szabo, seconded by Council President Lukac made a motion to close the public portion.

All present were in favor.

RESOLUTIONS-TAKEN SEPARATELY

Mayor Onderko asked the Council if anyone would like to make a motion to adopt Resolution #2023-20, Closed Session. Councilman Agans, seconded by Councilman DeVito made a motion to adopt Resolution #2023-20 and move into Closed Session at 7:27 p.m.

ROLL CALL: YES: AGANS, DEVITO, LUKAC, MADAK, SKIRKANISH, SZABO

Borough of Manville
Resolution #2023-20
Closed Session

BE IT RESOLVED by the Mayor and Council of The Borough of Manville, that an Executive Session of the Mayor and Council, from which the public will be excluded will be held upon adoption of this resolution for the purpose of discussing:

- Litigation Update

Exclusion of the public for this purpose (s) stated is expressly permitted by the provisions of the “OPEN PUBLIC MEETINGS ACT”, N.J.S.A. 10:4-6, et. seq. It is not anticipated that the contents of the discussion will be made known until it has been determined that disclosure of the subject matter will not adversely affect the public interest and until the Mayor and Council have adopted a Resolution so concluding.

PUBLIC SESSION RESUMED: 7:51 P.M.

RESOLUTIONS- BY CONSENT

Mayor Onderko asked the Council if anyone would like to take any resolutions individually. When no one replied, Mayor Onderko requested a motion to adopt Resolutions #2023-16 through #2023-19. Councilman Szabo, seconded by Councilman Agans made a motion to adopt Resolutions #2023-16 through #2022-19.

Borough of Manville
/s/ Richard M. Onderko, Mayor

ROLL CALL: YES: AGANS, DEVITO, LUKAC, MADAK, SKIRKANISH ,SZABO,

Borough of Manville
Resolution #2023-16
Authorization to Appoint Part-Time Acting Registrar- C. DelRocco

WHEREAS, there exists a vacancy in the position of Clerk’s Office for a Registrar within the Borough of Manville; and

WHEREAS, the Borough Administrator recommends Constance DelRocco, who is qualified as a Certified Municipal Registrar (CMR) in good standing and currently active in neighboring municipalities, to be appointed to fill said vacancy as Acting Registrar until the position is otherwise filled; and

WHEREAS, this appointment has been discussed and authorized with NJ State Dept. of Health, Office of Vital Statistics as a temporary measure necessary to the Borough of Manville; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, that the recommendation of the Borough Administrator be authorized and that Constance DelRocco be hired for the Part-Time Acting Registrar position at an hourly salary of \$40.00 per hour with a work schedule up to twenty (20) hours per week beginning December 28, 2022.

NOW, THEREFORE BE IT FURTHER RESOLVED, this position is classified as part-time and is not eligible for health benefits or paid time off.

Borough of Manville

Resolution #2023-17

**A Resolution By The Mayor & Council Of The Borough Of Manville
Authorizing The Appointment Of A Deputy Clerk, Deputy Administrator,
and Director of Human Resources & Payroll**

WHEREAS, the need exists within the Borough of Manville for three appointments of a Deputy Clerk, Deputy Administrator, and Director of Human Resources & Payroll; and

WHEREAS, after interviewing and screening, the Mayor, Policy, Planning, and Personnel Committee of the Council, and Borough Administrator have recommended that Ms. Traci R. Dillingham be appointed to the position of Deputy Clerk, Deputy Administrator, and Director of Human Resources & Payroll; and

WHEREAS, the Mayor and Council agree that said appointment is in the best interest of the Borough of Manville,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, as follows:

- (1) Tracy R. Dillingham is hereby appointed to the position of Deputy Clerk, Deputy Administrator, and Director Human Resources & Payroll at the initial annual salary of \$95,000; effective immediately upon passage of this Resolution and Ms. Dillingham's assumption of her duties. Upon successful completion of all requirements of Registered Municipal Clerk (RMC), Ms. Dillingham will receive an increase of \$3,000 (to \$98,000 per annum) with and an additional increase of \$5,000 (to \$103,000 per annum) for calendar year 2024, and an additional increase of \$5,000 (to \$108,000 per annum) for calendar year 2025. Any subsequent changes in compensation, after December 31, 2025, will be subject to further resolutions of the Mayor & Council.
- (2) The terms and conditions of Ms. Dillingham's employment shall be in accord with State law and as set forth in the Memorandum of Employment attached to and a made a

part of this Resolution.

- (3) The Mayor is hereby authorized to sign and execute said Memorandum of Employment on behalf of the Borough.
- (4) This Resolution shall be construed in accordance with the Ordinances of the Borough of Manville, the Laws of the State of New Jersey, and the Laws of the United States.
- (5) This Resolution shall take effect immediately upon enactment of same.

Borough of Manville
/s/ Richard M. Onderko, Mayor

Borough of Manville
Resolution #2023-18

Authorization to Hire Fire Sub Code Official- Thomas Kirkland

WHEREAS, there is a need to hire a Fire Sub Code Official due to a resignation within the Building Department; and

WHEREAS , the Construction Official and the Borough Administrator agree the hiring of a Fire Sub Code Official is necessary to continue to complete the necessary plan review and inspections in the Building Department; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey that the Borough Administrator is authorized to hire Thomas Kirkland as a Fire Sub Code Official at an hourly rate of \$44.00 per hour, up to 25 hours per week, effective January 10, 2023; and

NOW, BE IT FURTHER RESOLVED THAT this position is not eligible for health benefits or paid time off.

Borough of Manville
/s/ Richard M. Onderko, Mayor

Borough of Manville
Resolution #2023-19

Temporary Seasonal Employees- Recreation

WHEREAS, the Recreation Department is in need of personnel for their seasonal programs (Winter Basketball) ; and

WHEREAS, in accordance with Ordinance #2018-1212, these employees are now referred to as Temporary Seasonal Employees.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, that the following Temporary Seasonal Employees shall be hired by the Recreation Department:

First Name	Last Name	Title	Salary
Mike	Parso	Winter Basketball Referee	\$60 per game
Greg	Chapkowski	Winter Basketball Referee	\$60 per game
Larry	Spencer	Winter Basketball Referee	\$60 per game
Tod	Walker	Winter Basketball Referee	\$60 per game
Bruce	Perone	Winter Basketball Referee	\$60 per game
Alex	Dolobrowski	Winter Basketball Referee	\$60 per game
Bob	Hope	Winter Basketball Referee	\$60 per game
Dante	Walker	Winter Basketball Referee	\$60 per game
Fred	Herzog, Sr.	Winter Basketball Referee	\$60 per game
Fred	Herzog, Jr.	Winter Basketball Referee	\$60 per game
Ricco	Sciortino	Winter Basketball Referee	\$60 per game
Logan	Chaya	Assistant Coach, Basketball	\$18.00/hr.
Megan	Mack	Instructional Coach, Basketball	\$35.00/hr.
Rachel	Janes	Site Coordinator, Basketball	\$26.00/hr.
Michael	Vornlocker	Scorekeeper, Basketball	\$15.00/game
Nicholas	Bentz	Scorekeeper, Basketball	\$15.00/game
Molly	Weber	Scorekeeper, Basketball	\$15.00/game

OFFICIAL REPORTS

A/

B/

NEW BUSINESS

There was no New Business to discuss.

COMMUNICATIONS

COMMITTEE REPORTS AND COUNCIL COMMENTS

Council President Lukac underscored the need for stricter Stormwater Management regulations as development continues unabated in towns surrounding Manville.

Councilman Skirkanish wished a Happy New Year to all.

Councilman Agans noted that additional hearings on stricter Stormwater Management regulations are underway in Trenton.

Mayor Onderko presented Jessica Nichols with an award for outstanding service to the Borough, reminded all of Martin Luther King Day on January 15th, described a trip to Trenton with Councilman Agans to the pressure legislators on new Stormwater Management regulations, and noted that the 2023 Borough calendar is currently in printing production and should be mailed to the residents by the end of the month.

PUBLIC PORTION

Mayor Onderko requested a motion to open the Public Portion. Councilman Szabo, seconded by Council President Lukac made a motion to open the Public Portion.

All Present Were in Favor.

Roberta Walters, S. 16th Ave.: commented on the public meeting dates posted for 2023 and requested review/corrections for dates that fall on holidays.

Maria Janicek, E. Frech St.: inquired about where the resolutions from the Reorganization Meeting from January 7th, 2023 could be found (Borough website, who the Borough's Compliance Officer for 2023 is (Borough Administrator-Acting Clerk Caminiti), and also requested details about the Borough's Shared Court because an OPRA request did not reveal details/itemized elements (such as revenue) and asked about the Voucher List for Borough expenses (to be on the meeting agenda for 1/23).

Jessica Nichols, S 14th Ave.: thanked all for the generous award and reminded all of the Food Pantry, a regular occurrence on the second Saturday of each month.

When no one else wished to comment, Mayor Onderko requested a motion to close the public portion. Councilman Szabo, seconded by Council President Lukac made a motion to close the public portion.

All Present Were in Favor.

Mayor Onderko requested a motion to adjourn the meeting. Councilman Szabo, seconded by Council President Lukac made a motion to adjourn the meeting.

All Present Were in Favor.

The meeting was adjourned at approximately 8:20 p.m.

ATTEST:

GP Caminiti
Acting Borough Clerk