

**REGULAR MEETING MINUTES
OF THE MAYOR AND COUNCIL
FEBRUARY 27, 2023**

THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MANVILLE, COUNTY OF SOMERSET, STATE OF NEW JERSEY, WAS HELD ON FEBRUARY 27, 2023, AT 325 N. MAIN ST. IN MANVILLE, NJ 08835 AT 7:00 P.M.

MAYOR RICHARD ONDERKO PRESIDED

The Acting Borough Clerk announced that proper notice had been given by the posting of the Regular Meeting Notice and by providing adequate notice of the Regular Meeting to the Courier News and the Star Ledger.

ROLL CALL: PRESENT

MAYOR RICHARD ONDERKO
COUNCILMAN BRANDEN AGANS
COUNCILMAN JOSEPH DEVITO III
COUNCILMAN JOSEPH LUKAC III
COUNCILWOMAN BARBARA MADAK
COUNCILMAN RONALD SKIRKANISH
COUNCILMAN STEPHEN SZABO

ALSO PRESENT:

THADDEUS R. MACIAG, BOROUGH ATTORNEY
GP CAMINITI, BOROUGH ADMINISTRATOR-ACTING BOROUGH CLERK
TRACI DILLINGHAM, DEPUTY ADMINISTRATOR/CLERK

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

Mayor Onderko requested a moment of silence in honor of Bill Evans, Army veteran.

PROCLAMATION

Cancer Prevention Month: Council President Lukac III read a proclamation into the record.

MEETING MINUTES

A/ Regular Meeting minutes of January 9, 2023; Closed Session Minutes of January 9, 2023; Regular Meeting Minutes of January 23, 2023; motion to approve and seconded by Councilmen Szabo and Agans, respectively.

ROLL CALL: YES: AGANS, DEVITO, LUKAC, MADAK, SKIRKANISH, SZABO

ORDINANCES: PUBLIC HEARING AND FINAL READING

A/ Ordinance #2023-1289 establishing two-year annual maximum compensation for certain officers and employees not covered by collective bargaining agreements. Mayor Onderko asked for a motion to open the public discussion of the Ordinance; Councilman Szabo motioned to open the public discussion, seconded by Councilman Agans followed by a Roll Call.

ROLL CALL: YES: AGANS, DEVITO, LUKAC, MADAK, SKIRKANISH, SZABO

PUBLIC PORTION

1. Maria Janicek, 720 E. Frech St.: Ms. Janicek commented on the lack of hard copies of the meeting materials available in Council Chambers, saying she did not have adequate time to read the materials through. BA-AMC Caminiti responded that the agenda and materials are posted to the Borough’s website days in advance of the meeting date for residents to review. Ms. Janicek then commented on the salary amounts shown in the Ordinance, saying that she felt they were too high for Manville. In response, BA-AMC Caminiti pointed out the amounts shown are maximum amounts payable (‘caps’), not what is actually being paid for the positions listed.

Mayor Onderko then asked for a motion to close the public discussion of the Ordinance; Councilman Szabo motioned to open the public discussion, seconded by Councilman Agans followed by a Roll Call.

ROLL CALL: YES: AGANS, DEVITO, LUKAC, MADAK, SKIRKANISH, SZABO

Finally, Mayor Onderko asked for a motion to adopt Ordinance #2023-1289. Adoption was motioned by Councilman Skirkanish and seconded by Councilman Agans, followed by a Roll Call.

ROLL CALL: YES: AGANS, DEVITO, LUKAC, MADAK, SKIRKANISH, SZABO



Borough of Manville

Ordinance # 2023-1289

“An Ordinance to Provide for and Determine the Two Year Annual Maximum Rates of Compensation of Certain Officers and Employees of the Borough of Manville Not Covered by Collective Bargaining Agreements ”

STATEMENT OF PURPOSE

The purpose of this Ordinance is to establish a maximum rate of compensation through December 31, 2024 for those positions listed. Rates shown do not reflect actual compensation paid, only the maximum allowable amounts. Those positions not listed fall under collective bargaining units and shall be negotiated per the contract schedule.

BE IT ORDAINED, by the Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey as follows:

1.) The annual salary and hourly rate maximums for two years ending 12/31/2024 for the officers and employees listed below are hereby established as follows:

POSITION	MAXIMUM SALARY THROUGH 12/31/2024
Police Chief	\$190,000.00
Borough Clerk	\$80,000.00
Borough Administrator/Clerk/CFM	\$175,000.00
Police Lieutenant *PBA	\$165,000.00
Police Sergeant *PBA	\$150,000.00
Deputy Administrator/Clerk, Dir. HR & Payroll	\$110,000.00
Administrative Asst. – Clerk’s/Tax/Housing Office	\$60,000.00
Public Works Director	\$125,000.00
Tax Assessor – Part Time	\$62,000.00
Tax Collector	\$80,000.00
Recreation Director	\$80,000.00
Zoning Officer – Part Time	\$40,000.00
Borough Clerk - Part Time	\$30,000.00
Fire Inspector – Part Time	\$40.00/hour
Construction Official – Part Time	\$45,000.00
Building Sub-Code Official	\$10,000.00
Deputy Clerk	\$1,800.00
Board of Health/Deputy Registrar	\$1,400.00
Fire Sub-Code Official	\$60.00/hour
Plumbing Sub-Code Official/Deputy Building Official	\$60.00/hour

Electrical Sub-Code Official	\$60.00/hour
Part Time Clerical	\$25.00/hour
Administrative Intern	\$20.00/hour
Crossing Guards	\$25.00/hour

2.) Temporary Seasonal Employees are defined as employees whose duties are considered temporary and/or seasonal in nature. All Temporary Seasonal Employees will not receive health benefits, vacation days, holidays, personal days, sick days, or any other employee benefits. Temporary Seasonal Employees may be hired for either a five- or ten-month duration, however, the Borough of Manville may at any time end the employment of a Temporary Seasonal Employee without prior notice.

Temporary Seasonal Employees

Not to Exceed Ten (10) Consecutive Months

Position	Maximum Rate of Pay
Clerical Worker	\$25.00/hour
Public Works Laborer	\$25.00/hour

Temporary Seasonal Employees: Not to Exceed Five (5) Consecutive Months

Position	Maximum Rate of Pay
Pool Director (Certified Pool Operator)	\$15,000.00/season
Assistant Pool Director	\$30.00/hour
Certified Lifeguard Supervisor, 1 st year	\$22.00/hour
Certified Lifeguard Supervisor, 2 nd year	\$23.00/hour
Certified Lifeguard Supervisor, 3 rd year or more	\$24.00/hour
Certified Lifeguard, 1 st year	\$18.00/hour
Certified Lifeguard, 2 nd year	\$19.00/hour
Certified Lifeguard, 3 rd year or more	\$20.00/hour
CPR Lifeguard, 1 st year	\$17.00/hour

CPR Lifeguard, 2 nd year	\$18.00/hour
CPR Lifeguard, 3 rd year or more	\$19.00/hour
Lead Swim Instructor	\$30.00/hour
Summer Program Clerical, 1 st year	\$17.00/hour
Summer Program Clerical, 2 nd year	\$18.00/hour
Summer Program Clerical, 3 rd year	\$19.00/hour
Summer Program Clerical, 4 th year or more	\$20.00/hour
Senior Exercise Instructor, Certified	\$40.00/class
Pool Exercise Instructor, Certified	\$40.00/class
Camp Art Director	\$50.00/hour
Camp Director	\$40.00/hour
Counselor in Training Director	\$40.00/hour
Walking Program Supervisor	\$20.00/hour
Pool Badge Checker	\$17.00/hour
Sports Instructors	\$22.00/hour
Camp Counselors	\$22.00/hour
Lead Counselors	\$22.00/hour
Site Coordinator	\$30.00/hour
Softball Umpire	\$70.00/game
Soccer Referee	\$50.00/game
Scorekeeper/Timekeeper Basketball	\$20.00/hour
Basketball Referee	\$70.00/game
Basketball Scorekeeper	\$20.00/hour

3.) There shall be no minimum rate of compensation for any of the officers and employees listed herein.

4.) In the event that any provision of this Ordinance, or the application thereof to any person or circumstance is declared invalid by a court of competent jurisdiction, such declaration of invalidity shall not affect any other provision or application of this ordinance which may be given effect, and, to realize this intent, the provisions and application of this ordinance are declared to be severable.

5.) Except as any be specifically set forth in this Ordinance, any and all other salary ordinances are hereby repealed.

6.) This Ordinance shall be effective immediately upon final approval and publication in accordance with the law.

NOW, THEREFORE BE IT RESOLVED by The Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey that the maximum rates of compensation are approved as provided in the table above effective immediately following adoption of this ordinance.

Borough of Manville,

Richard M. Onderko, Mayor

PUBLIC PORTION ON RESOLUTIONS

Mayor Onderko asked for a motion to open the public discussion Resolutions; Councilman Szabo motioned to open the public discussion, seconded by Councilman Agans followed by a Roll Call.

ROLL CALL: YES: AGANS, DEVITO, LUKAC, MADAK, SKIRKANISH, SZABO

1. Maria Janicek, 720 E. Frech St.: Ms. Janicek inquired about Resolutions #2023-47, -49 regarding promotions and awards to administrative staff at the Police Dept., asking why this was necessary. BA-AMC Caminiti replied that there was a retirement at MPD which prompted the role to be filled, along with a stipend for out-of-rank service. Ms. Janicek questioned the vouchers and payroll services as a part of the Borough's Shared Services Agreement with Montgomery Twp.

Mayor Onderko then asked for a motion to close the public portion on resolutions; motioned by Councilman Szabo and seconded by Councilman Agans, followed by a Roll Call.

ROLL CALL: YES: AGANS, DEVITO, LUKAC, MADAK, SKIRKANISH, SZABO

RESOLUTIONS TAKEN INDIVIDUALLY

Mayor Onderko requested separate motions to approve Resolutions #2023-45 Approval of Vouchers; motioned by Councilman Szabo and seconded by Councilman Agans, and #2023-46 Closed Session; motioned by Councilman Szabo, seconded by Council President Lukac, followed by a Roll Call.

ROLL CALL: YES: AGANS, DEVITO, MADAK, LUKAC, SKIRKANISH, SZABO



Borough of Manville
Resolution #2023-45
Approval of Vouchers

BE IT RESOLVED by the Mayor and Council of The Borough of Manville that the following accounts:

1. Current	\$1,281,005.59
2. Sewer Checking	\$7,089.59
3. Trust-12 Lien	\$45,300.00
4. Trust-other	\$1,184.85
5. Unemployment Trust	\$7,535.11
6. Recreation	\$725.27
TOTAL	\$1,342,840.41

After being examined by each respective committee, are hereby ordered to be paid.

Borough of Manville, Richard M. Onderko, Mayor



Borough of Manville
Resolution #2023-46
Closed Session

BE IT RESOLVED by the Mayor and Council of The Borough of Manville, that an Executive Session of the Mayor and Council, from which the public will be excluded will be held upon adoption of this resolution for the purpose of discussing:

- Litigation Update, Personnel Matters

Exclusion of the public for this purpose (s) stated is expressly permitted by the provisions of the "OPEN PUBLIC MEETINGS ACT", N.J.S.A. 10:4-6, et. seq. It is not anticipated that the contents of the discussion will be made known until it has been determined that disclosure of the subject matter will not adversely affect the public interest and until the Mayor and Council have adopted a Resolution so concluding.

Borough of Manville, Richard M. Onderko, Mayor

CLOSED SESSION BEGIN: 7:29 PM

CLOSED SESSION END: 7:42 PM

RESOLUTIONS BY CONSENT

Mayor Onderko requested a motion to approve Resolutions #2023-47 through #2023-52, motioned by Councilman Szabo, seconded by Councilman Agans, followed by a Roll Call.

ROLL CALL: YES: AGANS, DEVITO, MADAK, LUKAC, SKIRKANISH, SZABO



Borough of Manville
Resolution #2023-47

Authorization to Award Service Payment to N. Kagan

WHEREAS, there existed in 2022 a vacancy in the position of Executive Assistant for the Manville Police Department within the Borough of Manville; and

WHEREAS, the existing Records Clerk of the Manville Police Department did assume duties related to the vacant role of Executive Assistant for the period of March, 2022 through February, 2023; and

WHEREAS, this service has been reviewed by Borough officials and deemed worthy of compensation commensurate with the position, responsibilities, and duration assumed;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, that the one-time compensation recommendation of the Borough Administrator be authorized and awarded to

Nancy Kagan

in the amount of \$4,200.00 (four-thousand-two-hundred dollars) for her service to the Police Department and the Borough.

NOW, THEREFORE BE IT FURTHER RESOLVED, this award represents a one-time award for extraordinary service and does not affect N. Kagan's regular, contractually determined salary for her existing position within the Borough.

Borough of Manville,

Richard M. Onderko, Mayor



Borough of Manville
Resolution #2023-48

Authorization to Appoint Deputy Building Official, Part-Time - S. Rodzinak

WHEREAS, there exists a need for additional part-time services for a Building Official in the Construction Department of the Borough of Manville; and

WHEREAS, Steven Rodzinak is currently employed by the Borough as a Plumbing Sub-Code Official in the Construction Department; and

WHEREAS, the Borough officials have determined Steven Rodzinak is the best candidate to act as Deputy Building Official, Part-Time for the Construction Office based upon his experience and qualifications.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey that Steven Rodzinak be promoted to the Deputy Building Official (UCC) position at an hourly salary of **\$55.00 per hour** with a work schedule up to twenty-five (25) hours per week effective March 1, 2023.

NOW, THEREFORE BE IT FURTHER RESOLVED, this position is classified as part-time and is not eligible for health benefits or paid time off.

Borough of Manville,

Richard M. Onderko, Mayor



Borough of Manville
Resolution #2023-49

Authorization to Promote to Police Department Records Clerk-J. Paterno

WHEREAS, there is a need to hire a full-time Records Clerk to fill a vacancy in records management and administrative support at the Manville Police Department ; and

WHEREAS, the Borough has reviewed options to promote from within and outside of the Police Department to fill this position; and

WHEREAS, Mr. James Paterno is considered to be the most eligible candidate based on his previous experience and existing part-time employment in the Manville Police Department; and

WHEREAS, Mr. Paterno was selected by the PPP Committee and the Borough Administrator to fill the position for Police Department Records Clerk;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey that

1. Mr. James Paterno be hired for the position of Police Department Records Administration effective March 15, 2023, at the contractually determined position salary of \$64,343.16 per year.
2. This position is classified as full-time and subject to Borough policy and contracted terms as described in both the Borough Policy & Procedures Manual and collective bargaining agreements regarding health benefits and paid time off
3. The position is subject to the successful completion of a New Jersey background check.
4. This hiring is contingent upon approval from the State of New Jersey.

Borough of Manville,

Richard M. Onderko, Mayor



Borough of Manville
Resolution #2023-50

Authorizing Information Technology (IT) Services with Quikteks LLC

WHEREAS, the Borough of Manville recognizes the risks to its operations posed by cybersecurity and other threats related to its computer systems and information management; and

WHEREAS, the nature of such threats is constantly evolving, requiring a level of support to keep pace with these developments; and

WHEREAS, the governing body and Borough officials have reviewed options and service providers for the necessary actions and vendor requirements, have determined that Quikteks LLC has the necessary qualifications and experience to perform the duties of Borough IT Consultant and has provided the Borough with a satisfactory proposal; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey, that the Borough Administrator is authorized to accept the proposal submitted by Quikteks LLC of 373 US-46, Building E, Fairfield, NJ, as follows:

- 1) The proposed Services Agreement from Quikteks LLC in the form annexed to and made a part of this Resolution, is accepted.
- 2) This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A 40:11-5(1)(a) of the Local Public Contracts Law;
- 3) The Mayor and Borough Administrator are hereby authorized to execute the attached Professional Services Agreement, as consistent with the terms of this Resolution, and not to exceed \$17,000.00.
- 5) The Chief Financial Officer shall provide a Certification of Funds.

Borough of Manville,

Richard M. Onderko, Mayor



Borough of Manville
Resolution #2023-51
Authorizing Payroll Services with Keng Group LLC

WHEREAS, the Borough of Manville has a vacancy due to retirement and needs to replace its payroll processing to provide accounting, payment, and records management services regarding State of NJ health, pensions, and benefits programs; and

WHEREAS, the Borough seeks to ensure uninterrupted satisfaction of all payroll and benefits management responsibilities; and

WHEREAS, the governing body and Borough officials have reviewed options and service providers for the necessary actions and vendor requirements and determined that Keng Group LLC has the necessary qualifications and experience to perform the duties of Borough Payroll Services partner and has provided the Borough with a satisfactory proposal;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey, that the Borough Administrator is authorized to accept the proposal submitted by Keng Group LLC of 195 41st Avenue, Suite 10P, New York, NY as follows:

- 1) The proposed Services Agreement from Keng Group LLC in the form annexed to and made a part of this Resolution, is accepted.
- 2) This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A 40:11-5(1)(a) of the Local Public Contracts Law;
- 3) The Mayor and Borough Administrator are hereby authorized to execute the attached Professional Services Agreement, as consistent with the terms of this Resolution, and not to exceed \$2,100/month or \$25,200/year.
- 5) The Chief Financial Officer shall provide a Certification of Funds.

Borough of Manville,

Richard M. Onderko, Mayor



Borough of Manville
Resolution #2023-52
Manville Municipal Alliance Agreement

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Manville, County of Somerset, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Somerset;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Manville, County of Somerset, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of an acceptance for the Manville Municipal Alliance grant for fiscal year 2022-2023 in the amount of:

DEDR	\$ 7,678.10
Cash Match	\$ 1,919.52
In-Kind	\$ 5,758.58

0. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

The Borough Council accepts subsequent award of this grant

Borough of Manville, Richard M. Onderko, Mayor

OFFICIAL REPORTS

A/ Clerk's Reports: Oct., Nov. 2022

B/ Registrar's Report: Nov. 2022, January 2023.

Mayor Onderko informed all that the Clerk's and Registrar's Reports were on file in the Clerk's office at Borough Hall.

NEW BUSINESS

A/ Application, PBA Food Truck event to be held at Rustic Mall site

B/ FoodStock request for food donation collection station at Borough Hall

Mayor Onderko asked for Council concurrence on new business.

All Present Were in Favor and all new business was accepted.

COMMUNICATIONS

Mayor Onderko described a Letter of Support drafted for a FEMA grant application for replacement firefighting apparatus. Also, the Mayor explained a letter received from the Superintendent of Schools in support of the RAISE pedestrian railroad crossing feasibility study grant application.

COMMITTEE REPORTS AND COUNCIL COMMENTS

Department of Public Works: Council President Lukac reported that the DPW has not convened yet this year, and that Director LoMedico has forecast 1-3" of snow for tomorrow. Crews have been preparing by spreading brine on roads and it appears unlikely that plowing will be required. One DPW employee retirement is pending, and all crews have been operating as normal. He reminded all to report any road or Borough property issues to the DPW, and that the new recycling containers are being rolled out by the County as they receive them. April 22nd is Community Cleanup Day.

Finance: Chairman DeVito reported that the Economic Development Committee met on 2/14 and discussed two small loan programs coming from the EDA and a street fair planned for October run by food-truck event planner Megabyte Events. The Finance Committee will be meeting on 2/28 to go over department budget appropriations requests for the 2023 budget, starting with the Police Dept. and DPW. Transitional Aid application for 2023 has been submitted, and the Borough's auditors will be working at Borough Hall in March.

Public Safety: Councilwoman Madak reported that the Manville Police Dept. responded to 1448 incidents during the last reporting period, in addition to 24 detective investigations, sex offender registrations, and juvenile investigations and court appearances. OEM/Fire reported 12 activated fire alarms and two gas leaks for the last period. Manville First Aid and Rescue Squad reported 58 incident responses, with an average response time of 8 minutes and 47 seconds.

Policy, Planning & Personnel: Chairman Skirkanish reported meeting on 2/27 to discuss the decision to engage the services of Quikteks for IT and data security and Keng for payroll services to ensure continuity in Borough operations. He also reported that the Board of Health convened on 2/21, and reminded all that the County has been offering a rabies clinic and other health services.

Buildings & Grounds: Councilman Agans indicated that the Committee met on 2/22 and discussed the demolition work to be done at 401 S. Main St. and the planning required to secure bids for the work. Heating, ventilation, and air conditioning (HVAC) issues at Borough Hall have been increasing lately, along with repairs and costs. Borough Hall was brought into fire safety compliance with the installation of 20 carbon monoxide detectors. Open lots following demolitions need to be mowed, and DPW Director LoMedico is looking for ways to reduce the mowing burden.

Progress & Development: Councilman Szabo reported that the Valerie Villas homes are being actively marketed, although they do not yet have certificates of occupancy (COs) following final building inspection.

MAYOR'S COMMENTS

Mayor Onderko thanked all for the birthday wishes and balloons, and reminded all about the deadline on 2/28 to submit an application for the ANCHOR property tax relief grants available to homeowners. Also, the Road Diet improvement on Main St. will be kicking off shortly. Speeds and lanes will be reduced on Main St. until the construction is completed. Real estate valuations went up 14.66% this year, with the average home now worth \$331,169, up from \$288,815 last year. This was not unexpected, as assessments for many properties were dropped unnaturally due to the flood damages from Hurricane Ida. Tax increases may occur for some properties. 42 homes are scheduled for further demolition, while 41 are on track for elevation monies from the Dept. of Housing & Urban Development (HUD). A special request for State Aid has been made to the Governor's Office. On a more positive note, Mayor Onderko reported that the new Taco Bell is making swift construction progress, while a new restaurant, Halal Crispy on S. Main St. will be having an opening ceremony on March 4th. The Mayor addressed rental registration requirements in town and the need for ordinance compliance. Graffiti on Main St. needs to be removed, and DPW has been notified. Enforcement of zoning issues like missing house numbers and abandoned properties is being addressed. `

PUBLIC PORTION

Mayor Onderko requested a motion to open the Public Portion. Councilman Szabo, seconded by Council President Lukac made a motion to open the Public Portion.

All Present Were in Favor. Borough Attorney Maciag read the disclaimer reminding residents of the rules of speaking.

Sheila Lessing, 1133 Duke's Pkwy: wanted to bring to everyone's attention that a new party store has opened in Manville and that we should all support new businesses in town. Mayor Onderko reminded all of the MyManville app and some of its useful functions.

Kelly Harabin, 158 N. 8th Ave.: Ms. Harabin asked about outsourcing payroll services and the role of the Deputy Clerk in managing the process. BA-AMC Caminiti provided details regarding workflows and responsibilities.

Mark Harris, 524 E. Celebration Way, S. Plainfield NJ: Mr. Harris spoke on behalf of the Somerset Community Action Program, currently located in Somerset, NJ and soon to relocate to 326 S. Main St. in Manville. Mr. Harris described some of his organization's activities (i.e. Shop with a Cop at Wal-Mart, youth services, computer coding/development, recreation activities, CDBG grant applications to the County, etc.) and indicated that they are currently waiting for a Certificate of Occupancy from the Borough to move in to their new location. Mayor Onderko pointed out that their landlord's building is missing the house number.

Maria Janicek, 720 E. Frech St.: asked if Manville currently has a registered municipal clerk. Mayor Onderko and BA-AMC Caminiti answered affirmatively. Ms. Janicek asked about Traci Dillingham's current role, Ms. Dillingham responded and indicated that the registered municipal clerk's exam would be completed this year. Ms. Janicek asked why the Borough let former Clerk Wendy Barras go when there was no RMC available to replace her. BA-AMC Caminiti responded that Clerk Barras resigned and that Ms. Janicek would have to seek further information from Ms. Barras. Ms. Janicek then expressed bewilderment over the hiring/replacement process and Ms. Dillingham's role, so Ms. Dillingham reiterated her job titles. Ms. Janicek then questioned the position of Human Resource Director, stating that Manville never created that position. Borough Attorney Maciag proceeded to explain the various roles assumed by Borough employees even if they did not receive those exclusive job titles and how this creates savings to the Borough. Ms. Janicek then recounted her frustrations with Shared Services and how she does not see the value, along with difficulties in placing an unanswered phone call to Borough Hall, and other disjointed views. Finally, Mayor Onderko curtailed Ms. Janicek, indicating that her five-minute speaking limit had long expired. BA-AMC Caminiti reiterated that he was available to meet with Ms. Janicek at any time to discuss her issues at her convenience.

When no one else wished to comment, Mayor Onderko requested a motion to close the public portion. Councilman Szabo, seconded by Council President Lukac made a motion to close the public portion.

All Present Were in Favor.

Mayor Onderko requested a motion to adjourn the meeting. Councilman Szabo, seconded by Councilman Agans made a motion to adjourn the meeting.

All Present Were in Favor.

The meeting was adjourned at approximately 8:23 p.m.

ATTEST:

GP Caminiti
Acting Borough Clerk