

**REGULAR MEETING  
OF THE MAYOR AND COUNCIL  
JULY 10, 2017**

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THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MANVILLE, COUNTY OF SOMERSET, STATE OF NEW JERSEY, WAS HELD ON JULY 10, 2017 IN THE MANVILLE MUNICIPAL COURTROOM, 325 NORTH MAIN STREET, MANVILLE, NEW JERSEY AT 7:00 P.M.

**MAYOR RICHARD ONDERKO PRESIDED**

The Clerk announced that proper notice had been given by the posting of the Regular Meeting Notice and by providing adequate notice of the Regular Meeting to the Courier News and the Star Ledger.

**ROLL CALL:**

MAYOR RICHARD ONDERKO  
COUNCILWOMAN DAYNA CAMACHO  
COUNCILWOMAN MICHELE MAGNANI  
COUNCILMAN THEODORE PETROCK, III  
COUNCILMAN PHILIP E. PETRONE  
COUNCILMAN RON SKIRKANISH  
COUNCIL PRESIDENT STEPHEN SZABO

**ALSO PRESENT:**

THADDEUS R. MACIAG, BOROUGH ATTORNEY  
PAMELA BOREK, BOROUGH CLERK  
ANDREA BIERWIRTH, BOROUGH ADMINISTRATOR  
CAPTAIN MARK SNISCAK, POLICE DEPARTMENT

**SALUTE TO THE FLAG AND A MOMENT OF SILENCE**

Mayor Onderko dedicated the Moment of Silence to Asia Dixon, a recent graduate of Manville High School who tragically passed away on July 4<sup>th</sup>. He asked that everyone keep the family, friends and classmates in their prayers.

**APPROVAL OF MINUTES**

Mayor Onderko requested a motion to approve the following minutes:

A/ Regular Meeting of June 26, 2017

Councilman Skirkanish, seconded by Councilman Petrock, made a motion to approve the minutes of the Regular Meeting of June 26, 2017.

ROLL CALL: AYES: SZABO, CAMACHO, MAGNANI, PETROCK, SKIRKANISH  
ABSTAIN: PETRONE

## **PUBLIC PORTION ON RESOLUTIONS**

Mayor Onderko requested a motion to open the public portion on Resolutions #2017-122 through #2017-127.

Councilman Skirkanish, seconded by Councilman Petrock, made a motion to open the public portion on Resolutions.

All present were in favor.

When no one from the public wished to comment, Mayor Onderko requested a motion to close the public portion on Resolutions.

Council President Szabo, seconded by Councilman Petrock, made a motion to close the public portion on Resolutions.

All present were in favor.

## **RESOLUTIONS (TO BE TAKEN SEPARATELY)**

Mayor Onderko requested a motion to adopt Resolution #2017-122.

Council President Szabo, seconded by Councilman Petrock, made a motion to adopt Resolution #2017-122.

Resolution #2017-122

**BE IT RESOLVED** by the Mayor and Council of The Borough of Manville that the following accounts:

1. Current	\$762,158.54
2. Water/Sewer Utility	\$10,939.59
3. General Capital	\$2,106.00
4. Recreation Trust	\$2,139.10
5. Other Trust	\$1,327.50
6. Dedicated Dog	\$0.00
7. Housing Trust	\$0.00

<b>Total</b>	<b>\$778 ,670.73</b>
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After being examined by each respective committee, are hereby ordered to be paid.  
 Borough of Manville,  
 /s/ Richard M. Onderko, Mayor

ROLL CALL: AYES: SZABO, CAMACHO, MAGNANI, PETROCK, PETRONE, SKIRKANISH

**RESOLUTIONS BY CONSENT**

Mayor Onderko asked if any Council Member wished to take any Resolution individually.

Mayor Onderko requested a motion to adopt Resolutions #2017-113 and #2017-123 through #2017-127.

Councilman Skirkanish, seconded by Councilman Petrock, made a motion to adopt #2017-123 through #2017-127.

ROLL CALL: AYES: SZABO, CAMACHO, MAGNANI, PETROCK, PETRONE, SKIRKANISH

Resolution #2017-123

**1.) WHEREAS**, several real property tax payers have redeemed liens held against their property taxes and the Tax Collector has received proof of such payments after correspondence with said property owners.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council, of the Borough of Manville, County of Somerset, State of New Jersey, hereby authorizes the Tax Collector to release the amount specified to the lienholders listed below.

Block	Lot	Name of Owner	Amount	Lienholder
229.01	22	1010 Dominic LLC	\$ 53,200.00	Natu Patel
229.01	32	1010 Dominic LLC	\$ 1,129.26	Borough of Manville

**2.) WHEREAS**, several real property tax payers have overpaid their real property taxes and the Tax Collector has received proof of such payments after correspondence with said property owners.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council, of the Borough of Manville, County of Somerset, State of New Jersey, that the Tax Collector is hereby authorized to refund said amount to the property owner.

Block	Lot	Name of Owner	Amount	Year	Quarter
176	29	Williams & Agnew	\$318.48	2016	4th

Borough of Manville,  
 /s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2017-124

Explanation: This Resolution authorizes acceptance of accounting software donation from Municipal Software Inc. to replace Edmunds general ledger and requisition accounting software.

**WHEREAS**, Municipal Software Inc. has offered to donate their accounting software to the Borough of Manville; and

**WHEREAS**, the Borough of Manville desires to accept this generous donation; and

**WHEREAS**, it has been determined by the CFO and Borough Administrator that Municipal Software Inc. will provide improved accounting and financial reporting capabilities to the Borough of Manville.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey as follows:

1.) That the Council of the Borough of Manville hereby approves Municipal Software Inc. donation of accounting software to the Borough of Manville.

Borough of Manville,  
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2017-125

**WHEREAS**, the Borough of Manville wishes to make a donation to Boy Scout Troop 193 for their assistance in cleaning up areas of the town; and

**WHEREAS**, the donation of \$500 can be made through the Clean Communities Grant line item.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, that they authorize the donation of \$500 from the Clean Communities Grant to Boy Scout Troop 193 for their cleanup assistance.

Borough of Manville,  
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2017-126

**WHEREAS**, the Recreation Department is in need of personnel for their seasonal programs; and

**WHEREAS**, in accordance with Ordinance #2015-1160, these employees are now referred to as Temporary Seasonal Employees.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, that the following Temporary Seasonal Employees shall be hired by the Recreation Department:

Name	Title	Length of Service	Pay Rate
Megan Mack	Camp Counselor	7-11-17 to 8-31-17	Up to \$15/hour
Anthony Cubero	Camp Counselor	7-11-17 to 8-31-17	Up to \$15/hour
Allison Cichon	Camp Counselor	7-11-17 to 8-31-17	Up to \$15/hour
Jackie McEvoy	Camp Counselor	7-11-17 to 8-31-17	Up to \$15/hour
Brandon Roche	Camp Counselor	7-11-17 to 8-31-17	Up to \$15/hour
Richard Forbringer	Camp Counselor	7-11-17 to 7-15-17	Up to \$15/hour
Bill Sperduto	Camp Counselor	7-11-17 to 7-15-17	Up to \$15/hour
Pat DeNapoli	Camp Counselor	7-11-17 to 7-15-17	Up to \$15/hour

**BE IT FURTHER RESOLVED** that the Recreation Director will have the authority to replace any staff member that leaves during the season in order to maintain the health, safety, and welfare of the public, with the approval of the Borough Administrator.

Borough of Manville,  
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2017-127

**RESOLUTION AUTHORIZING THE BOROUGH OF MANVILLE TO DISSOLVE A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF RARITAN FOR THE POSITION OF JOINT MUNICIPAL TAX ASSESSOR**

**WHEREAS**, the Borough of Manville entered into a Shared Services Agreement with the Borough of Raritan for the position of Joint Municipal Tax Assessor on January 12, 1998; and

**WHEREAS**, the agreement may only be amended by mutual agreement of the municipalities and further authorized by a duly adopted resolution of the governing body of each municipality; and

**WHEREAS**, it is the desire of the Borough of Manville and the Borough of Raritan to dissolve the Shared Services Agreement for the position of Joint Municipal Tax Assessor.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Manville, County of Somerset, State of New Jersey as follows:

1. The Shared Services Agreement between the Borough of Manville and the Borough of Raritan shall be dissolved, effective August 25, 2017.

2. The Mayor and Borough Clerk are hereby authorized to execute any additional documents to effectuate the above.

Borough of Manville,  
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

**OFFICIAL REPORTS**

A/ Clerk's Report - June, 2017

B/ Police Department Report - June, 2017

## **NEW BUSINESS**

A/ Applications for Renewal of Ice Cream Vendor Licenses:  
Rachid S. Aboujaoude  
Joseph Durkin

Mayor Onderko also added a letter received from Christ the Redeemer Parish requesting support for daily garbage and recycling pick-ups during their upcoming festival.

Mayor Onderko requested a motion to approve the items under New Business.

Council President Szabo, seconded by Councilman Petrock, made a motion to approve the items under New Business.

All present were in favor.

## **COMMITTEE REPORTS AND COUNCIL COMMENTS**

Mayor Onderko reported that the Governor approved the State Budget last week, which included the additional school aid to help underfunded districts. He stated that Manville is still due to receive approximately \$800,000 in aid. He stated that the number is still not clear, but he remains hopeful that the aid will help the budget situation in town. He also stated he is looking forward to beginning work on the Hazard Mitigation Plan and Flood Planning Grant. He stated we have received a \$33,000 Grant from FEMA to better prepare for removing hazards in our floodplain. He stated that we will be putting together a plan with our Flood Mitigation Consultant, and it will be a step in the right direction for the Borough. He stated he is looking forward to August 1<sup>st</sup>, which is the First Annual National Night Out with our Police Department to be held at the High School parking lot from 5 p.m. to 8 p.m. He stated he is hoping for a good turnout by the Community. He reported that Community Day will be held in September, and he is looking forward to that as well.

Councilman Petrock, as Chairman of the Finance Committee offered no report.

Councilwoman Camacho, as Chairwoman of the Policy, Planning and Personnel Committee reported that they have not met, but will be meeting next week, and she will have a full report on August 14<sup>th</sup>.

Councilman Skirkanish, as Chairperson of the Progress and Development Committee reported that they have not met, however, they will be meeting prior to the next Council meeting. He stated they will be discussing the exchange of properties from Manville Avenue with the Green Acres property at the library and zone them for townhouses to create ratables and stabilize taxes. He stated that there is property on Valerie Drive where they may be able to zone for townhouses. He stated that the combined ratables

could be \$1 million. He stated that we need to move forward as soon as possible. As Liaison to the Board of Health, he reported that they will meet next Tuesday, and he will have a full report at the next meeting. He also reported that the Public Works installed two "Caution Children" signs on Roosevelt Avenue today, and they will also be painting a crosswalk across Colorado Avenue by Memorial Park Pool. He stated that a resident contacted him a few weeks ago regarding the safety of pedestrians going to the pool.

Council President Szabo, as Chairperson of the Public Safety Committee reported that they have not met, but will be meeting this week. He reported that the Fire Department had 27 calls in June and 10 in July, with a total of 150 calls this year. He reported that the Rescue Squad had 98 calls.

Councilwoman Magnani, as Chairperson of the Public Works Committee reported that large dead trees were removed from 140 Gladys Avenue, the stump was ground, and new trees were planted. She reported that New Jersey American Water replaced mains on Marian and St. John Streets and final paving is set for late July. She reported that they Department is performing blacktop repairs and mill patching on Roosevelt, North 6<sup>th</sup>, and North Street. She had a complaint from a North 6<sup>th</sup> Avenue resident that there is no curb at the end of the street. She reported that routine mowing is continuing at the abandoned homes and they are trying to keep up with all of them. She advised residents to contact her if they need a property cut. She reported that Mike Cigler passed his Pool Operator Exam, and the pools are open and running well. She stated that Memorial Pool is in disrepair, and it will have to be replaced soon since they are constantly patching it. She reported that sewer basins on Jasinski are being repaired. The County Bridge replacement is ongoing. She reported that cameras have been installed in Memorial Park to control vandalism, and a similar system will be installed at the Library. She reported that the Library parking lot will cost approximately \$3,500, and Memorial approximately \$2,500. She stated that they are using bond money available for these necessary repairs. She also reported that a new pool could be \$70,000. She reported that the donation to the Boy Scouts is from an entitlement grant received by the Department of Public Works. She stated that Vince LoMedico chose to give the \$500 to the Boy Scouts for all of their assistance in town. As Liaison to the Recreation Department, she reported that it is running well. She stated that they are changing the date of Community Day to a Sunday to avoid conflicts with a High School event, and the date will be provided at a later time. Manville Night was held at Patriot's Stadium, and Mayor Onderko threw out the first pitch. She reported that they are working on movie night for "Monsters, Inc.", and there will be popcorn. She added that the Manville/Hillsborough Elks is also a sponsor. She asked residents to provide any ideas they have for Recreation.

Mayor Onderko introduced Jim Kelly who represents Boy Scout Troop 193, and thanked his Troop for picking up litter in Lost Valley. He stated he would like the Troop to come for a Proclamation for keeping Manville clean.

Mayor Onderko also reported that the Manville High School Choir sang "God Bless America" at Manville Night at the stadium and they did a beautiful job. He stated that

the T-Ball and Softball players sang “Take Me Out to the Ballgame” during the seventh inning stretch. He stated it was a very enjoyable evening.

Councilman Petrone, as Chairman of the Buildings and Grounds Committee reported that they met on July 5<sup>th</sup> and discussed property in Lost Valley with a junk issue, and he reported that it has been 90% cleaned up. He stated that Mr. LoMedico will follow-up to see that it is completed. He reported that another property in Lost Valley will be referred to Property Maintenance and the Construction Official. He reported that they received a letter from a property owner regarding grass cutting which they discussed. He stated he suggested that photos be taken before and after cutting in the future. He reported that Councilwoman Magnani had a concern regarding an unsafe column on Liberty Street, and a permit has been issued to have it repaired. He also reported that Councilwoman Camacho noted that there was a trench being dug on Griggs Place without permits, and Mr. LoMedico has been there to address the issue. He also reported that site triangle issues were discussed, and Mr. Wilczek was provided with a list of issues. He reported that all the Property Maintenance issues have been handled through the staff. He also reported that Administrator Bierwirth has applied for a “Pet Safe Dog Park Grant” for an Eagle Scout Project through Mr. Kelly’s Troop 193. He also reported that they had a discussion regarding grass height. He reported that signs are being made by the County Print Shop for abandoned properties. He also reported that information will be placed on the County Freeholder Board and the Manville High School Board. He reported regarding the Shade Tree Committee that they attended a free seminar in Newark on Friday sponsored by the New Jersey Tree Foundation and PSE&G. He reported that they discussed mark-outs, tree trimming, tree placement, and emerald ash borer that attacks trees. He stated that they have a problem in Bridgewater and in the Midwest. He stated that the Borough has ash trees on Bleacher Street and the park, and traps have been set in Memorial Park. He reported that the Committee will be reviewing the Green Acres Properties since the State inspects them every few years to be sure they are maintained.

Mayor Onderko reported that he spoke with Nan Peterson, our Library Director, and noted that they would like to get a sign identifying the Library property. He asked that the Buildings and Grounds Committee look into that.

Councilman Petrone stated he has been looking into it, and he will continue to do so and find a sponsor.

## **PUBLIC PORTION**

Mayor Onderko requested that Mr. Maciag provide the rules for Public Portion.

Attorney Maciag set forth the rules for Public Portion.

Mayor Onderko requested a motion to open the public portion.

Councilman Skirkanish, seconded by Councilman Petrock, made a motion to open the Public Portion.



All present were in favor.

'inaudible name', 22 Gress Street - spoke about the Library vending machines. He believes kids are using the Library as a coffee shop and hangout, and that could be why there is vandalism. He suggested removing the vending machines.

Bob Kaminski, 10 Liberty Street - spoke about grass height and the additional school aid.

Jim Kelly, 224 North 8<sup>th</sup> Avenue - thanked the Council, Department of Public Works, and the Borough Administrator for their help with their Eagle Scout projects. He stated that the donation of the \$500 will be used for conservation projects. He also stated that the VFW Post 2290 is the best sponsor, and he thanked them for everything they do.

Dean Shepard, P.O. Box 222 - spoke about the additional school aid and asked if the Mayor had any additional information regarding the funds.

Mayor Onderko stated that on Friday we were noticed by Trenton to stop printing tax bills due to the aid. He stated we have not yet heard anything further on application of the funds or to continue printing the bills. He hopes we will know soon if a new rate is to be struck or how the aid is to be applied. He stated that we do not have any additional information, nor does Mr. Vance in Somerset County. He stated that Mr. Vance was surprised by the "stop printing order" County-wide.

Mr. Shepard asked if the Board of Education has jurisdiction over the \$737,000 and the additional aid.

Mayor Onderko stated that his understanding is that the money is earmarked for property tax relief. He stated he is hopeful it will offset the budget increase. He believes the additional aid will come to the Borough to be distributed to the School Board. He stated that the \$737,000 is the increase in their budget, and he will reach out to Mr. Vance tomorrow to see if there is more information.

Rudy Nowak, 100 Driscoll Street - had questions regarding the tax rate and the additional school funding.

Mayor Onderko addressed his questions.

Mr. Nowak also mentioned an article he read regarding accidents in public vehicles. He asked about a recent accident with a Borough vehicle.

Mayor Onderko confirmed there was an accident recently in Lost Valley with a Borough vehicle, however, he did not know the details.

Mayor Onderko noted that the School Board increased their budget 5.5%, and the Municipality increase was 0%. We kept the same local tax levy of 2016-2017 to give the residents a break. He stated that the Council, the Administrator, and every employee in

the Borough worked hard and made sacrifices to bring property tax relief to the Borough. He stated that even though the municipal budget is one-third of the total tax bill, we have more than done our part to stabilize. He stated that in the future, he believes that the school board budget should go back to the people to be voted on. He stated that there are ways to exceed the 2% cap without voter referendum, and he does not think it is right. He stated he does not want to be accused of not being “for the kids” of this community, because he is all for the kids. He wants to make sure that we can all live here, especially senior citizens who are struggling on limited income and the school tax keeps increasing. He stated that he hopes changes are made to the school funding formula. He stated he would like to see it based on income and not on the value of homes.

When no one else wished to comment, Mayor Onderko requested a motion to close the public portion.

Council President Szabo, seconded by Councilman Petrock, made a motion to close the public portion.

All present were in favor.

When no one else wished to comment, Mayor Onderko requested a motion to adjourn the meeting.

Council President Szabo, seconded by Councilman Skirkanish, made a motion to adjourn the meeting.

All present were in favor.

The meeting was adjourned at approximately 7:42 p.m.

ATTEST:

A handwritten signature in cursive script that reads "Pamela Borek". The signature is written in black ink and is positioned below the "ATTEST:" text.

Pamela Borek, Borough Clerk