

**REGULAR MEETING
OF THE MAYOR AND COUNCIL
MAY 22, 2017**

THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MANVILLE, COUNTY OF SOMERSET, STATE OF NEW JERSEY, WAS HELD ON MAY 22, 2017 IN THE MANVILLE MUNICIPAL COURTROOM, 325 NORTH MAIN STREET, MANVILLE, NEW JERSEY AT 7:00 P.M.

MAYOR RICHARD ONDERKO PRESIDED

The Clerk announced that proper notice had been given by the posting of the Regular Meeting Notice and by providing adequate notice of the Regular Meeting to the Courier News and the Star Ledger.

ROLL CALL:

MAYOR RICHARD ONDERKO
COUNCILWOMAN DAYNA CAMACHO
COUNCILWOMAN MICHELE MAGNANI
COUNCILMAN THEODORE PETROCK, III
COUNCILMAN PHILIP E. PETRONE
COUNCILMAN RON SKIRKANISH
COUNCIL PRESIDENT STEPHEN SZABO, Absent

ALSO PRESENT:

THADDEUS R. MACIAG, BOROUGH ATTORNEY
PAMELA BOREK, BOROUGH CLERK
ANDREA BIERWIRTH, BOROUGH ADMINISTRATOR
MARK PELTACK, CHIEF OF POLICE

SALUTE TO THE FLAG AND A MOMENT OF SILENCE

PROCLAMATION - POLICE WEEK AND POLICE AWARDS

Mayor Onderko read the Proclamation for Police Week. He stated that he values our law enforcement in this Country, and in the last few years there have been very difficult events that occurred in our Nation. He stated that beyond the safety our Police provide, they are saving lives on a daily basis due to the Heroin epidemic in our State and our Nation. He stated that our Manville officers have performed lifesaving measures to bring people back from the effects of Heroin overdoses. He stated he greatly respects our Police Officers and hoped they would stay safe, and gave them God's blessings. Mayor Onderko asked Chief Peltack to present his awards. Chief Peltack presented awards to our outstanding officers:

Patrolman Ryan Steier, Patrolman Rich Canuso, Lieutenant John Crater, Sergeant Craig Jeremiah, Patrolman Joseph Buda, Patrolman Nickolas Franzoso, Detective Dave Sheffrin, Patrolman Rich Ozieblo, Patrolman Christopher Morrison, Patrolman Michael Zangrillo, and Patrolman John Chismar

Chief Peltack described the lifesaving efforts performed by these Officers.

Chief Peltack also presented Good Conduct Service Awards to: Detective Sergeant Ron Gazaway, Sergeant Craig Jeremiah, Patrolman John Granahan, Patrolman Todd Widitz, Detective William Sampson, Patrolman Joseph Buda, Patrolman Nickolas Franzoso, Detective David Sheffrin, and Patrolman Ryan Steier.

Chief Peltack presented Good Conduct Awards to Sergeant Jeffrey Petrone and Patrolman Sebastian Szelag.

Chief Peltack presented awards to the following Officers who received their Bachelor's degrees: Patrolman Rich Canuso, Patrolman Rich Ozieblo, Patrolman Christopher Morrison, Patrolman Michael Zangrillo, Patrolman John Chismar.

APPROVAL OF MINUTES

Mayor Onderko requested a motion to approve the following minutes:

A/ Regular Meeting of May 8, 2017

Councilman Petrock, seconded by Councilman Skirkanish, made a motion to approve the minutes of the Regular Meeting of May 8, 2017.

ROLL CALL: AYES: CAMACHO, MAGNANI, PETROCK, SKIRKANISH
ABSENT: SZABO
ABSTAIN: PETRONE

ORDINANCE - FINAL READING AND PUBLIC HEARING

Mayor Onderko requested a motion to open the public portion on Ordinance #2017-1187.

Councilman Petrock, seconded by Councilwoman Camacho, made a motion to open the public portion on Ordinance #2017-1187.

All present were in favor.

When no one from the audience wished to comment, Mayor Onderko requested a motion to close the public portion on Ordinance #2017-1187.

Councilman Petrock, seconded by Councilwoman Camacho, made a motion to close the public portion.

All present were in favor.

Mayor Onderko requested a motion to adopt Ordinance #2017-1187.

Councilman Petrock, seconded by Councilman Skirkanish, made a motion to adopt Ordinance #2017-1187.

Ordinance #2017-1187

**AN ORDINANCE AMENDING SCHEDULES "I" OF
ORDINANCE NO . 500, KNOWN AS THE TRAFFIC
ORDINANCE, AS AMENDED**

BE IT ORDAINED by the Mayor and Council of the Borough of Manville in the County of Somerset and State of New Jersey, as follows:

SECTION 1. AMENDMENT OF SCHEDULE I- NO PARKING

Schedule I of Ordinance No. 500 is hereby amended to include the following under the stated designations:

<u>NAME OF STREET</u>	<u>TIME</u>	<u>SIDE</u>	<u>LOCATION</u>
William Street	Anytime	North	From the east curbline of Gladys Avenue to a point 77' east

SECTION 2. INCONSISTENCY

Should any provision of this ordinance be inconsistent with the provisions of any prior ordinances, the inconsistent provisions of said prior ordinances are hereby repealed, but only to the extent of such inconsistencies.

SECTION 3. SEVERABILITY

In the event that any provision of this ordinance, or the application of thereof to any person or circumstance is declared invalid by a court of competent jurisdiction, such declaration of invalidity shall not affect any other provision or application of this ordinance which may be given effect, and, and to realize this intent, the provisions and application of this ordinance are declared to be severable.

SECTION 4. PURPOSE OF CAPTIONS

Captions contained in this ordinance have been inserted only for the purpose of facilitation reference to the various sections, and are not intended and shall not be utilized to construe the intent and meaning of the text of any section.

SECTION 5. EFFECTIVE DATE

This shall be effective immediately upon final adoption, approval and publication in accordance with law.

Borough of Manville,
/s/ Richard M. Onderko, Mayor

ROLL CALL: AYES: CAMACHO, MAGNANI, PETROCK, PETRONE, SKIRKANISH
ABSENT: SZABO

ORDINANCES - FIRST READING AND INTRODUCTION

Mayor Onderko read the Ordinance by title.

Mayor Onderko requested a motion to introduce Ordinance #2017-1188.

Councilman Petrock, seconded by Councilwoman Camacho, made a motion to introduce Ordinance #2017-1188.

Ordinance #2017-1188

**AN ORDINANCE OF THE B OROUGH OF MANVILLE
TO AMEND ORDINANCE NO . 500, KNOWN AS
THE TRAFFIC ORDINANCE**

BE IT ORDAINED by the Mayor and Council of the Borough of Manville that Ordinance No. 500 be and hereby amended as follows:

1. **SCHEDULE I.** NO PARKING: is hereby amended by adding thereto the following:

<u>NAME OF STREET</u>	<u>SIDE</u>	<u>LOCATION</u>
Huff Avenue	North	Between the west curbline of South Bridge Street to South Reading Avenue in an east/west direction
Huff Avenue	South	From the east curbline of South Bridge Street to a point 280' east

2. **EFFECTIVE**

This ordinance shall take effect upon enactment and publication in the manner prescribed by law.

Borough of Manville,
/s/ Richard M. Onderko, Mayor

ROLL CALL: AYES: CAMACHO, MAGNANI, PETROCK, PETRONE, SKIRKANISH
ABSENT: SZABO

PUBLIC PORTION ON RESOLUTIONS

Mayor Onderko requested a motion to open the public portion on Resolutions #2017-91 through #2017-99.

Councilman Skirkanish, seconded by Councilman Petrock, made a motion to open the public portion on Resolutions.

All present were in favor.

Maria Janucik, 720 East Frech Avenue - stated that the copies of Resolution #2017-91 were not available when she arrived at the meeting. She also had a question regarding Resolution #2017-93, asking the name of the employee we will be sharing with Montgomery. She also had questions regarding Resolutions #2017-96 and #2017-99.

Administrator Bierwirth, Mayor Onderko, Chief Peltack and Clerk Borek all answered her questions.

When no one else wished to comment, Mayor Onderko requested a motion to close the public portion on Resolutions.

Councilman Petrock, seconded by Councilman Skirkanish, made a motion to close the public portion on Resolutions.

All present were in favor.

RESOLUTION S (TO BE TAKEN SEPARATELY)

Mayor Onderko requested a motion to adopt Resolution #2017-91.

Councilman Petrock, seconded by Councilwoman Camacho, made a motion to adopt Resolution #2017-91.

Resolution #2017-91

BE IT RESOLVED by the Mayor and Council of The Borough of Manville that the following accounts:

1. Current	\$211 ,946.11
2. Water/Sewer Utility	\$362 ,579.31
3. General Capital	\$126 .16
4. Recreation Trust	\$1,2 25.00
5. Other Trust	\$207 .00

6. Dedicated Dog	\$0.0 0
7. Housing Trust	\$0.0 0
Total	\$576 ,083.58

After being examined by each respective committee, are hereby ordered to be paid.
 Borough of Manville,
 /s/ Richard M. Onderko, Mayor

ROLL CALL: AYES: CAMACHO, MAGNANI, PETROCK, PETRONE, SKIRKANISH
 ABSENT: SZABO

RESOLUTIONS BY CONSENT

Mayor Onderko asked if any Council Member wished to take any Resolution individually.

When no one wanted to take any Resolution individually, Mayor Onderko requested a motion to adopt Resolutions #2017-92 through #2017-99.

Councilman Petrock, seconded by Councilman Skirkanish, made a motion to adopt Resolutions #2017-92 through #2017-99.

ROLL CALL: AYES: CAMACHO, MAGNANI, PETROCK, PETRONE, SKIRKANISH
 ABSENT: SZABO

Resolution #2017-92

RESOLUTION AWARDING A NON FAIR AND OPEN CONTRACT WITH PRIMEPOINT FOR PAYROLL SERVICES AND A TIME MANAGEMENT SYSTEM
WHEREAS, the Borough of Manville requires an outside service for payroll preparation and a time and management system, which has been provided by Primepoint since 2005; and
WHEREAS, Primepoint submitted and acceptable proposal for payroll services; and
WHEREAS, this Agreement results in a zero dollar increase to the budget as Investor’s Bank is financially responsible for payroll expenses; and
WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution; and
WHEREAS, Primepoint submitted a Political Contribution Disclosure form.
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, as follows:
 1. The Mayor and Borough Clerk are authorized to execute an agreement with Primepoint for payroll services and a time and management system; and
 2. This contract is awarded without competitive bidding as a Non Fair & Open Contract.
 3. The Mayor and Borough Clerk are hereby authorized to execute the Borough’s standard form of agreement for Goods and Services and any modifications thereto and related constituent documents as may be found acceptable.

Borough of Manville,
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2017-93

WHEREAS, there exists a need for a Recreation Director within the Borough of Manville; and

WHEREAS, the Borough of Manville and the Township of Montgomery are interested in entering into a shared services agreement for the aforementioned Recreation Professional Services for the Borough of Manville; and

WHEREAS, the "Uniform Shared Services and Consolidation Act" N.J.S.A. 40A:65-1 through 40A:65-35, authorizes municipalities to enter into shared services agreements to provide or receive any service that each municipality participating in the agreement is empowered to provide or receive; and

WHEREAS, the Borough of Manville desires to enter into the attached Shared Services Agreement for Recreation Professional Services as outlined in the attached agreement; and

WHEREAS, the finalization of this agreement is contingent upon approval from the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, that the Mayor and Borough Clerk are hereby authorized to execute the attached Shared Services Agreement for Shared Recreation Services between the Borough of Manville and the Township of Montgomery.

Borough of Manville,
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER CALL

Resolution #2017-94

WHEREAS, due to the resignation of the Borough's Recreation Director, the Borough is seeking to hire a full-time Recreation Director to be shared under a Shared Services Agreement with the Township of Montgomery; and

WHEREAS, the Borough Administrator, Recreation Director, and the Policy, Planning, and Personnel Committee have interviewed applicants for the position and have determined that Ron Cefalone is the best candidate for the position based upon his overall experience and qualifications;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey that Ron Cefalone is hereby hired as the Recreation Director of the Borough of Manville effective May 23, 2017, with the following terms:

- 1.) The position requires a minimum of 40 hours per week to be worked by the Recreation Director. According to the Shared Service Agreement with Montgomery Township for recreation services, the Recreation Director will work 16 hours (40% of a 40 hour work week) in Montgomery Township with the remainder of his time spent as Recreation Director for the Borough of Manville. The 40 hours per week will include any additional hours worked, including attendance at various evening meetings or weekend events as necessary without any additional compensation.
- 2.) The annual salary shall be \$57,000; Mr. Cefalone has indicated he does not need health benefits, therefore, he will be entitled to a \$5,000 annual health benefits waiver (\$2,500 for 2017).
- 3.) This position includes life insurance as well as the State pension plan and eligibility to participate in the Borough's Employee Assistance Plan.
- 4.) The Recreation Director will report directly to the Borough Administrator.
- 5.) The position requires attendance at the National Swimming Pool Foundation's® (NSPF®) Certified Pool Operator® course before June 30, 2017 and passing the exam for certification by July 15, 2017.

Borough of Manville,
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2017-95

WHEREAS, N.J.S. 40A:4-39 provides for the anticipation and expenditure of certain items of dedicated revenue which is not subject to reasonably accurate estimates in advance, and

WHEREAS, N.J.S. 40A:4-39 also provides that the anticipation and expenditure of dedicated revenue is subject to approval of the Director of the Division of Local Government Services, and

WHEREAS, the Borough Council of the Borough of Manville wishes to accept donations for various Community Events in the Borough, and

WHEREAS, it is in the best interest of the Borough of Manville to dedicate by rider to be held in escrow these donations made for charitable purposes,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, that the Director of the Division of Local Government Services in the Department of Community Affairs be and is hereby requested to give written consent to the insertion, under the Dedication of Rider in the Budget for FY 2017 and subsequent budgets of the following:

**A Trust Fund for Reserve for Community Events Donations
(N.J.S.A. 40A:50-29)**

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby directed to establish a trust account for these donations for Community Events which amount shall be dedicated by rider upon approval by the Director of the Division of Local Government Services and that all fees collected for such services on and or after approval by the

Director shall be deposited into said account and said funds will be disbursed accordingly.

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be furnished to the said Director of the Division of Local Government Services for his approval.

Borough of Manville,
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2017-96

WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License #1811-33-010-011, from Thomas C. Trojanowski, as Executor of the Estate of Agnes Trojanowski, One North Main Street, Manville, NJ to Thomas C. Trojanowski, One North Main Street, Manville, NJ; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the applicant has filed a renewal for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business, and the Police Department has made proper investigations of the transfer and applicants and has recommended that said transfer be granted; and

WHEREAS, notice of transfer has been published in two (2) insertions of the Courier News on May 18, 2017 and on May 22, 2017, and the Borough Clerk has advised the Mayor and Council that no objections, either verbal or in writing, have been received from the May 18, 2017 publication, and that the transfer will become effective five days after the second publication date of May 22, 2017, if no objections are made; and

WHEREAS, the necessary fee of \$108.00 was paid to the Borough Clerk, together with the State Fee of \$200.00 made payable to the Division of Alcoholic Beverage Control.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Manville, in the County of Somerset, New Jersey does hereby approve, effective May 22, 2017 the Person-to-Person transfer of the aforesaid Plenary Retail Consumption License and does hereby direct the Borough Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Thomas C. Trojanowski, One North Main Street, Manville, New Jersey, effective May 22, 2017"; and

BE IT FURTHER RESOLVED that said transfer is subject to approval received from the State of New Jersey Beverage Tax Bureau, Trenton, New Jersey advising they have no objections to the transfer of said license.

FURTHERMORE, that a certified copy of this Resolution be forwarded to the Division of Alcoholic Beverage Control.

Borough of Manville,
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2017-97

WHEREAS, the Recreation Department is in need of personnel for their seasonal programs; and

WHEREAS, in accordance with Ordinance #2015-1160, these employees are now referred to as Temporary Seasonal Employees.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, that the following Temporary Seasonal Employees shall be hired by the Recreation Department:

Name	Title	Length of Service	Pay Rate
Garrett Stewart	Sports Instructor	5-1-17 to 9-30-17	\$15.00 per hour

BE IT FURTHER RESOLVED that the Recreation Director will have the authority to replace any staff member that leaves during the season in order to maintain the health, safety, and welfare of the public, with the approval of the Borough Administrator; and

BE IT FURTHER RESOLVED that this Resolution is contingent upon approval from the State of New Jersey.

Borough of Manville,
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2017-98

**RESOLUTION ACCEPTING AND APPROVING
THE CORRECTIVE ACTION PLAN FOR THE 2016 AUDIT**

WHEREAS, in accordance with Local Finance Notice 92-15, the Borough of Manville must submit a Corrective Action Plan for 2016 to the Division of Local Government Services in regards to the Borough Audit of 2016; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manville, County of Somerset and State of New Jersey, that they hereby accept and approve the attached "2016 Corrective Action Plan for the Borough of Manville" as submitted by Chief Finance Officer Lori Majeski.

Borough of Manville,

/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2017-99

WHEREAS, Ordinance #2015-1162 provided for funds to purchase four flood-prone properties with a reimbursement grant from FEMA and Somerset County; and

WHEREAS, the properties have been purchased and vacated and are set to be demolished; and

WHEREAS, bids have been solicited for demolition of the properties pursuant to N.J.S.A. 40A:11-1, et seq. Local Public Law; and

WHEREAS, on May 18, 2017, five bids were received, and after a thorough review of all bids by the Borough Engineer, Stan Schrek, P.E., he has recommended lowest responsible bidder is Caravella Demolition of 40 Deforest Avenue, East Hanover, New Jersey, in the amount of \$69,383.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Manville, in the County of Somerset, New Jersey that the bid for the Demolition of the four flood-prone properties be awarded to: Caravella Demolition of 40 Deforest Avenue, East Hanover, New Jersey, in the amount of \$69,383.00.

BE IT FURTHER RESOLVED that the Mayor, Administrator and/or Borough Clerk be and are hereby authorized to execute any and all documents pertaining to this award of bid.

Borough of Manville,
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

OFFICIAL REPORTS

Mayor Onderko announced that the following reports were on file in the Clerk's Office:

- A/ Board of Health Report - General, April, 2017
- B/ Board of Health Report - Registrar, April, 2017
- C/ Board of Health Report - Animal Control, April, 2017

NEW BUSINESS

A/ Request from Christ the Redeemer Church for permission to hold their Summer Festival from Tuesday, July 25th through Saturday, July 29th, along with permission to close Msgr. Kryzstofik Lane for the duration of the Festival.

All present were in favor.

COMMUNICATIONS

A/ Letter from the Association of State Floodplain Managers - letter of congratulations to Andrea Bierwirth for becoming a Certified Floodplain Manager.

Mayor Onderko stated that the test was not easy, and many people have taken the test many times and people with PhD's have failed it. He stated that this will be a benefit to the Borough to have a Certified Floodplain Manager on duty, and he publicly congratulated Andrea Bierwirth for her efforts. He noted that she studied on weekends and went the extra mile to be sure she passed.

COMMITTEE REPORTS AND COUNCIL COMMENTS

Mayor Onderko reported that he was very proud of our Community when he attended the Manville Elk's Pig Roast for Jamie Cap. He acknowledged the display of Community Spirit in our town. He stated that Jamie was a Manville High School football player who was paralyzed during a game, and he has been in a wheelchair for over 30 years. He stated it was a nice event, and it was wonderful to see all the people who came to support him. He also reported that he will be attending the Manville High School Scholarship night tomorrow. He stated that this graduating class this year is one of the smartest in the last 30 years to come out of Manville High School. He stated he is really looking forward to being a part of the awards. He stated that he is also looking forward to the Memorial Day Parade on Sunday and paying respect to all the servicemen who paid the ultimate sacrifice.

Councilman Petrock, as Chairman of the Finance Committee reported that they have not met, however, they are meeting on Tuesday, May 30th. He reported that he took part in the Progress and Development Meeting, which went well, and he feels we are on the right track.

Councilwoman Camacho, as Chairwoman of the Policy, Planning and Personnel Committee reported that they have not met, however, requested a meeting for next week. She wished everyone a happy and safe Memorial Day and asked that everyone remember that it is a somber day of remembrance for those who died serving our country.

Councilman Skirkanish, as Chairperson of the Progress and Development Committee reported that they met on Thursday with Joe Korn and Dan Marshall from the Rustic Mall. He stated that Mr. Korn noted that there is now much competition with construction in Somerville, Raritan, and Bound Brook, and he stated his disappointment that Manville has not provided him with direction and vision for many years. He stated he does not know if it is worth his investment. Councilman Skirkanish stated that it is time to come up with a plan. He suggested selling the eight lots in Claremont and use the funds to hire a consultant. He also reported as Liaison to the Board of Health that they held their Rabies Clinic on Saturday and there were about 40 shots administered. He stated that the Board of Health passed on Ordinance regarding food vending machines and fees. He reported that he also attended the Fire Board of Engineer's meeting and the Pig Roast.

Mayor Onderko also reported that the League of Municipalities sponsored a Scholarship Program in honor of Louis Bay II, who was a public servant for over 60 years. He stated

that there were three entrants from Manville High School and one became the State finalist in the top 15 in New Jersey. He stated that the application was an essay on the topic of what your Municipal Government does best. He stated he was very proud to see the Borough of Manville listed in the top 15 finalists, and he will be presenting a Certificate to her tomorrow.

Councilwoman Magnani, as Chairperson of the Public Works Committee reported that they did not meet, however, she stays updated with the Director of Public Works. She reported that all 34 of the trees acquired with the grant have been planted. She reported that New Jersey American Water has completed their replacement work on Marian Place and St. John Street and paving is scheduled to begin at the end of this month. She stated that permanent blacktop repairs are scheduled throughout the summer, and routine mowing on Borough properties, liens and Blue Acres lots is being done, and the ball fields are being maintained. She stated that they will begin working on the pools, and the catch basins on Roosevelt and Pope Street have been completed. She stated that 1,200 feet of sewer pipe has been cleaned. She reminded everyone that the County Bridge Project is ongoing for 18 months. She stated that the grass drop off program began in April and is continuing. She reminded residents to check their calendars for important dates. She reported that on May 17th a basin collapsed and had to be repaired. She stated that Director of Public Works, Vince LoMedico, applied for a Statewide Insurance Safety Grant which was received. She read a letter awarding the grant for funding of a truck lift gate for the Public Works Department in the amount of \$2,419.00. As Liaison to the Recreation Committee she stated that they will be meeting tomorrow at 7 p.m. She reminded everyone of the Memorial Day Parade on Sunday. She also mentioned that the Memorial Day Parade is a solemn occasion, and she suggested that the children participating say who they are honoring on that day (i.e. grandparent in WWII). She stated she saw on television children holding up signs in the parade in honor of a family member. She reported that Manville night at the Somerset Patriot's Ballpark is July 8th at 7:05 and Manville residents will receive a discounted rate. She stated that the High School Choir will be performing and our softball teams will be participating. She stated there will be Polish food and performers. She also announced that in conjunction with Manville/Hillsborough Elks, Manville Recreation, the Manville Public Library, Manville Municipal Alliance and Empower Family Success Center will be holding a Summer Movie Night on July 29th at Memorial Park with open swim from 6 p.m. to 8 p.m. and movie at 8 p.m. She stated there will be food and activities, and the event is free to the community. She stated that all summer positions have been filled and the pools will be open on Saturday, June 24th and badges are being sold at the Recreation Office and at Memorial Park Pool for residents only. She stated that badges range from \$20-\$40, day badges are \$5 and non-residents may purchase a day pass for \$10. She also reported that registrations continue for Aqua Aerobics, swim lessons, and private pool parties. She reported that instructional soccer, t-ball, travel softball, travel soccer are all in full swing. She reported that they are currently taking registrations for Weston Summer Camp and Splash Camp, and Recreation will meet tomorrow night. She reminded residents to come to her with any issues regarding Recreation or Department of Public Works. She related a story regarding a gentleman that contacted her after American Water installed a hydrant and left a mess. She stated that she has contacts at American Water, and she learned a lot about hydrant replacement.

Councilman Petrone, as Chairman of the Buildings and Grounds Committee reported that the light on South Main Street has been installed, the Property Maintenance Ordinance has been published, and they will be moving forward with issues during June. He reported that the Zoning Officer had 57 grass complaints which have been abated. He stated that they will be working on the Shopping Cart Ordinance, and he has now received a copy of the site triangle list. He stated that he has spoken with Chief Peltack and the Traffic Officer at the Police Department, and they will be discussing the issues at the next Buildings and Grounds meeting on May 30th and asked that Mr. Wilczek attend. He also noted that there were two accidents this past week at one of the site triangle areas on the list. He reported that the Shade Tree Commission has finally finished planting the last 12 trees, and a list of the trees can be provided. He commented that work was done on the tower on 19th Avenue, and there are ruts in the grass which are an eyesore. He requested that these be taken care of. He requested a meeting with the Mayor and the Administrator so he can address some concerns.

Mayor Onderko stated that due to today's rain, much of the overgrown grass could not be cut, but they will be working on it tomorrow.

PUBLIC PORTION

Attorney Maciag set forth the rules for Public Portion.

Mayor Onderko requested a motion to open the public portion.

Councilman Petrock, seconded by Councilman Skirkanish, made a motion to open the Public Portion.

All present were in favor.

Sheila Lessing, 1133 Dukes Parkway - She advised everyone that this is EMS Week beginning on May 21st, and thanked the members of the Rescue Squad and Auxiliary for everything they have done for this town and neighboring towns. She asked about messy yards and the Ordinance at the last meeting.

Mayor Onderko stated that she should see Mr. Wilczek.

Maria Janucik, 720 East Frech Avenue - asked when the Planning Board meets. She stated she only saw a schedule for the Joint Land Use Board.

Mayor Onderko stated that the Planning Board normally meets the first Tuesday of the month, however, the June meeting has been rescheduled for June 13th due to the Primary Election.

Attorney Maciag explained that it is only one Board, and technically when a Joint Board is created, the Board of Adjustment is discontinued and folded into the Planning Board.

She also requested that the Application forms be changed to reflect that it is a Land Use Board. She also questioned the Ordinances creating the Land Use Board. Attorney Maciag explained the Ordinances and stated that the Mayor and Councilwoman on the Board are not allowed to sit in on Use Variances. He explained the State law of combining the two Boards. He also explained codification.

Mary Marsicano, 235 South 14th Avenue - had questions about garbage and cars on properties in the Borough and who would be handling those issues.

Mayor Onderko stated that the Zoning Officer will be handling that along with the Police Department.

Marianne Schoaf, 144 South 19th Avenue - stated she was glad progress was being made.

Councilman Petrock stated that Mr. Shepard is entitled to speak at the meetings. He stated that he researched public portion during meetings, and anyone from any town is able to speak at a public meeting. He noted that Mr. Shepard also owns several properties in Manville.

Dean Shepard, P.O. Box 222 - asked about a voucher for T.D. Equipment Financing regarding a lease payment.

Councilman Petrone stated that this was the final payment.

Mr. Shepard also commented regarding the Land Use Board and the number of members. He also asked about the newest four-door pickup truck, and where it was. He stated that he hasn't seen it on the road.

Councilman Petrone stated that there was an accident.

Mr. Shepard mentioned a pothole on Kennedy Boulevard near South Main Street.

Mayor Onderko stated that the Borough received a grant, and he believes Kennedy Boulevard was part of the grant.

When no one else wished to comment, Mayor Onderko requested a motion to close the public portion.

Councilman Petrock, seconded by Councilman Skirkanish, made a motion to close the public portion.

All present were in favor.

Mayor Onderko requested a motion to adjourn the meeting.

Councilman Petrock, seconded by Councilman Skirkanish, made a motion to adjourn the meeting.

All present were in favor.

The meeting was adjourned at approximately 8:05 p.m.

ATTEST:

A handwritten signature in cursive script that reads "Pamela Borek". The signature is written in black ink and is positioned below the word "ATTEST:".

Pamela Borek, Borough Clerk