

MINUTES OF THE
REORGANIZATION MEETING
OF THE MAYOR AND COUNCIL
JANUARY 6, 2018

THE REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MANVILLE, COUNTY OF SOMERSET, STATE OF NEW JERSEY, WAS HELD ON JANUARY 6, 2018 IN THE BOROUGH HALL OF THE BOROUGH OF MANVILLE, 325 NORTH MAIN STREET, MANVILLE, NEW JERSEY AT 11:00 A.M.

Mayor Onderko welcomed everyone to the 89th Annual Reorganization meeting, called the meeting to order and requested that the Clerk read the Open Public Meetings Act Statement.

“This meeting is being held in compliance with the ‘OPEN PUBLIC MEETINGS ACT’, because adequate notice of this meeting has been provided by notifying the Courier News and the Star Ledger, and by posting notice of such meeting in the Borough Hall on a bulletin board reserved for such announcements and by filing of said notice with the Borough Clerk of the Borough of Manville. Formal Action may be taken at this meeting.”

Mayor Onderko requested that Clerk call the Roll:

MAYOR RICHARD ONDERKO
COUNCILMAN JOSEPH A. LUKAC, III
COUNCILWOMAN MICHELE MAGNANI
COUNCILMAN THEODORE PETROCK, III
COUNCILMAN PHILIP E. PETRONE
COUNCILMAN RON SKIRKANISH
COUNCILMAN STEPHEN SZABO

Also Present:

THADDEUS R. MACIAG, ESQ. BOROUGH ATTORNEY
ANDREA BIERWIRTH, BOROUGH ADMINISTRATOR
MARK PELTACK, CHIEF OF POLICE
PAMELA BOREK, BOROUGH CLERK

SALUTE TO THE FLAG AND MOMENT OF SILENCE

Mayor Onderko asked that the moment of silence be dedicated to Jersey City Police Lieutenant Christopher Robateau who was a twenty-three year veteran of the Department and tragically struck and killed while assisting a motorist on the turnpike. He asked that everyone keep his wife and three children in our prayers.

INVOCATION

Rev. Stanislaw Slaby of Christ the Redeemer Church gave the Invocation.

ACKNOWLEDGEMENT OF DIGNITARIES

Mayor Onderko acknowledged the Dignitaries present: State Senator Christopher “Kip” Bateman, former Mayor Joseph Patero, former Mayor Rudy Nowak, former Mayor of Rocky Hill Ed Zimmerman, Freeholder Brian Gallagher, Freeholder Patricia Walsh, and Freeholder Brian Levine, Somerset County Democratic Chair Nathan Rudy, Assemblyman Elect Roy Friedman.

PUBLIC PORTION

Mayor Onderko requested a motion to open the Public Portion for anyone wishing to offer comments.

Councilman Petrock seconded by Councilman Szabo, made a motion to open the Public Portion.

All present were in favor.

When no one wished to offer comments, Mayor Onderko requested a motion to close the Public Portion.

Councilman Petrock, seconded by Councilman Szabo, made a motion to close the public portion.

All present were in favor

NEW JERSEY STATE STATUES AND ROBERTS RULES OF ORDER, newly revised 11th Edition

Mayor Onderko requested a motion to adopt New Jersey State Statutes and Robert’s Rules of Order, newly revised 11th Edition.

Councilman Szabo, seconded by Councilman Petrock, made a motion to adopt New Jersey State Statutes and Robert’s Rules of Order, newly revised 11th Edition.

ROLL CALL: AYES: LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH, SZABO

PRESIDENT OF COMMON COUNCIL

Mayor Onderko requested a nomination for Council President.

Councilman Petrock, seconded by Councilman Szabo, nominated Councilman Szabo as Council President.

Mayor Onderko requested a Roll Call for the nomination of Councilman Szabo as Council President:

ROLL CALL: AYES: LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH, SZABO

STANDING COMMITTEES FOR 201 8:

FINANCE

Councilman Petrock, Councilman Petrone, Councilwoman Magnani

POLICY, PLANNING, PERSONNEL

Councilwoman Magnani, Councilman Skirkanish, Councilman Lukac

PUBLIC WORKS

Councilman Lukac, Councilman Petrone, Councilman Szabo

PUBLIC SAFETY, FIRE, POLICE, RESCUE, EMERGENCY MANAGEMENT

Councilman Skirkanish, Councilman Petrock, Councilman Szabo

PUBLIC BUILDINGS AND GROUNDS

Councilman Petrone, Councilman Lukac, Councilwoman Magnani

PROGRESS AND DEVELOPMENT

Councilman Szabo, Councilman Skirkanish, Councilman Petrock

MAYOR’S PROFESSIONAL APPOINTMENTS

Clerk, Pamela Borek, read the Pay-to-Play Statute and announced the Professional Appointments for 2018:

“In accordance with the pay-to-play statute, N.J.S.A. 19:44A-20.7, criteria have been established and the qualifications of each appointee have been evaluated, and nominations have been made based upon my determination that the person named best meets the criteria.”

- Borough Attorney:** **Thaddeus R. Maciag, Esq.**
Maciag Law, LLC
- Borough Auditor:** **Suplee, Clooney & Company**
- Non-Audit Accounting:** **PM Consulting, LLC**
- Bond Counsel:** **Steven Rogut, Esq.**
of Rogut McCarthy, LLC
- Tax Attorney:** **Michael, O’Grodnick, Esq.**
of Savo, Schalk, Gillespie, O’Grodnick & Fisher
- Labor Attorney:** **Franklin G. Whittlesey, Esq.**
of Scholl, Whittlesey & Gruenberg, LLC
- Redevelopment Attorney:** **Thaddeus R. Maciag, Esq.**
- Environmental Engineer:** **Prestige Environmental**
- Appraiser:** **Sockler Realty Services Group**
- Architect:** **Cornerstone Architectural**
- Flood Mitigation Consultant:** **Tetra Tech, Inc.**
- Flood Plain Management Consultant:** **Cleighton Smith Engineering**
- Risk Management & Insurance:** **Alliant-Boynton Insurance Agency**
- Information Technology Consultant:** **Lakeview Network Consulting**

Mayor Onderko requested Roll Call on the Mayor’s appointment for Borough Attorney, Thaddeus R. Maciag, Esq.

ROLL CALL: AYES: SZABO, MAGNANI, PETROCK, MAYOR ONDERKO
NAYES: LUKAC, PETRONE, SKIRKANISH

Mayor Onderko requested a Roll Call on the Mayor’s appointment for Borough Auditor, Suplee, Clooney and Company.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH

Mayor Onderko requested a Roll Call on the Mayor’s appointment for Non-Audit Accounting, PM Consulting.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH

Mayor Onderko requested a Roll Call on the Mayor's appointment for Bond Council, Rogut McCarthy, LLC

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH

Mayor Onderko requested a Roll Call on the Mayor's appointment for Tax Attorney, Savo, Schalk, Gillespie, O'Grodnick & Fisher.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK
NAYES:PETRONE, SKIRKANISH

Mayor Onderko requested a Roll Call on the Mayor's appointment for Labor Attorney, Franklin G. Whittlesey, Esq. of Scholl, Whittlesey & Gruenberg, LLC.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK
NAYES:PETRONE, SKIRKANISH

Mayor Onderko requested a Roll Call on the Mayor's appointment for Redevelopment Attorney, Thaddeus R. Maciag, Esq.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK
NAYES:PETRONE, SKIRKANISH

Mayor Onderko requested a Roll Call on the Mayor's appointment for Environmental Engineer, Prestige Environmental.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK
NAYES:PETRONE, SKIRKANISH

Mayor Onderko requested a Roll Call on the Mayor's appointment for Appraiser, Sockler Realty Services Group.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK
NAYES:PETRONE, SKIRKANISH

Mayor Onderko requested a Roll Call on the Mayor's appointment for Architect, Cornerstone Architectural Group

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH

Mayor Onderko requested a Roll Call on the Mayor's appointment for Flood Mitigation Consultant, Tetra Tech.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH

Mayor Onderko requested a Roll Call on the Mayor's appointment for Flood Plain Management Consultant, Cleighton Smith Engineering.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK, PETRONE
NAYES: SKIRKANISH

Mayor Onderko requested a Roll Call on the Mayor's appointment for Risk Management and Insurance, Alliant-Boynton Insurance Agency.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH

Mayor Onderko requested a Roll Call on the Mayor's appointment for Internet Technology Consultant, Lakeview Network Consulting.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH

Mayor Onderko requested a motion to confirm the Hillsborough Township Municipal Court appointments:

Hillsborough Township Municipal Judge:	John Richardson
Hillsborough Township Prosecutor:	Frank Blandino
Hillsborough Township Public Defender:	Francesco Taddeo
Hillsborough Township DWI Prosecutor:	William Fox
Hillsborough Township Alternate Prosecutor:	Eric M. Bernstein & Associates, LLC
	Peter Cipparulo
	John Donnadio

Council President Szabo, seconded by Councilman Petrock, made a motion to confirm the Hillsborough Township Municipal Court appointments.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH

Mayor Onderko requested a motion to appoint Lisa Gerickont as the Tax Assessment Search Officer.

Councilman Petrock, seconded by Council President Szabo, made a motion to appoint Lisa Gerickont as the Tax Assessment Search Officer.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH

Mayor Onderko announced the following Mayor's appointments that do not need Council confirmation:

EMERGENCY MANAGEMENT

Deputy Coordinator (3-year term, ex. 12/31/2020): Joe Ketusky

JOINT LAND USE BOARD

Class 2 Member: Andrea L. Bierwirth
Unexpired Two (2) year term expiring December 31, 2018

Class 4 Member: George Kelman
Four (4) year term expiring December 31, 2021

Class 4 Member: Brandon Agans
Four (4) year term expiring December 31, 2021

Alternate Member #1: Suzanne Maeder
Two (2) year term expiring December 31, 2019

Alternate Member #2: Tim Kenyon
Two (2) year term expiring December 31, 2019

Mayor Onderko requested that the Council name a Class 3 Council Member to the Joint Land Use Board (Planning Board).

Councilman Petrock, seconded by Councilman Lukac, nominated Councilman Petrock as Class 3 Member of the Planning Board.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH

LIBRARY ADVISORY BOARD

Advisory Board Member: Joe Patero
3-year term (ex. 12/31/2020)

Alternate Member #1: Phil Petrone
3-year term (ex. 12/31/2020)

RECREATION COMMITTEE

3-year term (ex. 12/31/2020): Susan Asher
3-year term (ex. 12/31/2020): Jeff Sanders
3-year term (ex. 12/31/2020): Kimberly Fleming
3-year term (ex. 12/31/2020): Bree Gildea
3-year term (ex. 12/31/2020): Valerie Balogh

BOARD OF HEALTH

3-year term (ex. 12/31/2020): Suzanne Maeder
3-year term (ex. 12/31/2020): Sharon Lukac
3-year term (ex. 12/31/2020): Ruth Slovik
3-year term (ex. 12/31/2020): Tracy Selody

SHADE TREE COMMISSION

5-year term (ex. 12/31/2022): Jack Kuhlman
5-year term (ex. 12/31/2022): Joseph Markiewicz
1-year term (ex. 12/31/2018): Scott Merry
5-year Alternate term (ex. 12/31/2022) Nick Trilone
Secretary: Patricia Zamorski

COUNCIL LIAISONS

Board of Education: Councilwoman Magnani
Board of Health: Councilman Skirkanish
Manville Business and Professional Association: Councilman Szabo

COUNTY APPOINTMENTS

Somerset Regional Animal Shelter: Leeanna Schumacher
1-year term (ex. 12/31/18)

Somerset Regional Animal Shelter Alternate: Tina Breen
1-year term (ex. 12/31/18)

Municipal Alliance Coordinator: Jessica Gonzalez
1-year term (ex. 12/31/18)

Municipal Alliance Committee Members:
Mayor Richard Onderko (Political Member)
Jessica Gonzalez (MAC Coordinator)
Mariana Marin (Chairperson)
Officer William Sampson (Police Officer Member)
Kelly Harabin (Community Member and Concerned Parent)
Nan Peterson (Librarian/Community Outreach)
Ned Panfile (Board of Education)
Ryan McNally (School Counselor)
Michelle Magnani (Councilwoman)
Ron Cefalone (Recreation Director)
Stephanie Cornelson (Concerned Parent)
Thelma Bartus (Public Member)
Josephine Pschar (Public Member)
Jean Weber (Recreation Coordinator)
Joe Lukac (Parent)
Ruth Slovik (Business Member)

Youth Services Coordinator: Stephanie Cornelson
1-year term (ex. 12/31/18)

Solid Waste Advisory Committee: Vincenzo LoMedico

1-year term (ex. 12/31/18)

Office on Aging Advisory Committee:
1-year term (ex. 12/31/18)

Josephine Pschar

Cultural and Heritage Advisory Committee:
1-year term (ex. 12/31/18)

Heather Ball

FLOOD CONTROL COMMISSION

5-year term (ex. 12/31/22):
5-year term (ex. 12/31/22):
1-year term (ex. 12/31/18):
1-year term (ex. 12/31/18):

Mayor Richard M. Onderko
Councilman Joseph Lukac
Robert Kaminski
Councilman Ron Skirkanish

Mayor Onderko requested a motion and Roll Call for all the Mayor's Appointments:

Council President Szabo, seconded by Councilman Petrock, made a motion to approve the Mayor's Appointments.

ROLL CALL: AYES: SZABO, MAGNANI, PETROCK, PETRONE, SKIRKANISH
ABSTAIN: LUKAC

Mayor Onderko requested a nomination from Council for a Solid Waste Advisory Committee Member for a one-year term.

Councilwoman Magnani, seconded by Council President Szabo, nominated Councilwoman Magnani to the Solid Waste Advisory Committee.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH

Mayor Onderko requested that all appointees that were present come forward to be sworn in.

Thaddeus R. Maciag, Esq., Borough Attorney, swore in all appointees.

RESOLUTIONS BY CONSENT

Mayor Onderko requested a motion to adopt Resolution #2018-1 through #2018-13.

Council President Szabo, seconded by Councilman Skirkanish, made a motion to adopt Resolution #2018-1 through #2018-13.

ROLL CALL: AYES: SZABO, LUKAC, MAGNANI, PETROCK, PETRONE, SKIRKANISH

Resolution #201 8-1

WHEREAS, it is necessary that the Mayor and Borough Council fix the time and place for holding Regular Meetings during the ensuing year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that the REGULAR MEETINGS of the Governing Body of the Borough of Manville, County of Somerset, during the ensuing year of 2018, shall be held as follows:

- January 22nd**
- February 12th**
- February 26th**
- March 12th**
- March 26th**
- April 9th**
- April 23rd**
- May 14th**
- May 29th (Tuesday)**
- June 11th**
- June 25th**
- July 9th**
- August 13th**
- September 10th**
- September 24th**
- October 8th**
- November 12th**
- November 26th**
- December 10th**

All meetings shall be held in the MANVILLE MUNICIPAL COURTROOM, 325 North Main Street, Manville, New Jersey, at **7:00 p.m.** unless otherwise stipulated by Mayor and Borough Council.

ALL SPECIAL MEETINGS shall be called at the request of the Mayor and/or any adjournments or CONTINUATION MEETINGS shall be called the day set by motion duly adopted by said Borough Council to continue said meeting.

Borough of Manville
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #201 8-2

WHEREAS, N.J.S.A. 40A:5-14 mandates that the Governing Body of a municipal corporation, shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies, banks or trust companies having their places of business in the State and organized under the laws of the United States and this State.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey that:

- 1) Fulton Bank of New Jersey, North Main Street, Manville, NJ 08835
- 2) Bank of America, 69 South Main Street, Manville, NJ 08835
- 3) TD Bank, 452 Union Avenue, Bridgewater, NJ 08835
- 4) Peapack Gladstone Bank, Bridgewater, NJ 08835
- 5) Investor's Savings Bank, Somerset, New Jersey

Be and are hereby designated as depositories for the Borough of Manville for the year ending December 31, 2018.

FURTHERMORE, prior to the deposit of any municipal funds in the afore-mentioned depositories, said entity shall file, with the Borough Treasurer, a statement indicating that the bank is insured under the Government Units Deposit Protection Act (R.S. 17:9-41).

Borough of Manville
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #201 8-3

WHEREAS, N.J.S.A. 54:4-67 governs the interest rates charged on delinquent Tax and Water/Sewer Utility payments.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey that the interest rates charged on delinquent Tax and Water/Sewer Utility payments shall be eight percent (8%) for the first \$1,500.00 of delinquency and eighteen percent (18%) thereafter, for the year 2018.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Manville Tax Collector and the Manville Utility Collector.

Borough of Manville
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #201 8-4

WHEREAS, N.J.S.A. 54:5-61 relating to the amount of penalty to be charged on a tax sale certificate has been amended to read as follows:

“When taxes, interest and costs shall in excess of \$200.00 but less than \$5,000.00, a two percent (2%) penalty on any amount due shall be charged. When taxes, interest and costs shall exceed the sum of \$5,000.00, such additional sum shall be equal to four percent (4%) of such amount paid and when that sum exceeds \$10,000.00 such additional sum paid shall be equal to six percent (6%) of such amount paid. This section shall also apply to all existing tax sale certificates held by municipalities on the effective date of this act.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey that under N.J.S.A. 54:4-61, the Tax Collector of the Borough of Manville is authorized to charge, on a tax sale certificate, a two percent (2%) penalty on any amount due in excess of \$200.00 but less than \$5,000.00; a four percent (4%) penalty on any amount due in excess of \$5,000.00 but less than \$10,000.00; and a six percent (6%) penalty on any amount due in excess of \$10,000.00. These penalties are to be applied to all municipal held tax sale certificates as well as those which may be acquired by the municipality as a result of future tax sales.

FURTHERMORE, a copy of this resolution shall be forwarded to the Tax Collector.

Borough of Manville
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #201 8-5

WHEREAS, N.J.S.A. 40A:5-17-1 allows the Tax/Utility Collector to cancel tax/utility balances and/or tax/utility overpayments in the amount of \$10.00 or less that remain uncollected at the close of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey that the Tax/Utility Collector of the Borough of Manville, is hereby authorized to cancel all tax receivables of \$10.00 or less and all utility receivables of \$5.00 or less for the year 2018.

Borough of Manville
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #201 8-6

WHEREAS, it is legally essential that heads of various departments be responsible and sign for the receipt of material or the performance of any services on behalf of the Borough of Manville.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey that the following heads of departments and other officials shall be and are responsible for the receipt of any merchandise shipped or performance of services delivered to the Borough of Manville, within their area of responsibility:

ADMINISTRATOR
CLERK
CHIEF OF POLICE
DIRECTOR OF PUBLIC WORKS
CHIEF FINANCE OFFICER
TAX/UTILITY COLLECTOR
FIRE CHIEF
FIRE SUPERINTENDENT
ZONING OFFICER
RECREATION DIRECTOR

FURTHERMORE, that the above named are to affix the date showing when and where the said merchandise was received or the services performed; in the event of a discrepancy in the materials received or services performed, the Department Head is to report the same to the Chairman of the Committee in charge of the Department and the Purchasing Agent.

FURTHERMORE, the Borough Clerk is hereby authorized to send a copy of this resolution to the above named Department Heads.

Borough of Manville
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #201 8-7

WHEREAS, the Borough of Manville has declared that the opportunity for all Socially and Economically Disadvantaged (SED) business concerns should exist for free entry into business, growth and exposure; and

WHEREAS, the Borough must ensure that a fair proportion of the Borough's total purchases and contracts for construction, property supplies and services, etc. be placed with SED businesses. The policy hereby declared by the Borough of Manville shall not be inconsistent with the Set-Aside Act for SED businesses, N.J.S.A. 52:32-17, et. seq., Local Public Contract Law; N.J.S.A. 40A:11-41, et. seq., and the N.J. Wastewater Trust Act; N.J.S.A. 58:11-B-1, et. seq.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey to implement this action and serve

as a sponsor for these activities, the Governing Body hereby appoints the Borough Clerk to serve as “Public Agency Compliance Officer.”

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Pamela Lyons, Administrator of the Office of Equal Opportunity Public Contracts Assistance, N.J.D.E.P.

Borough of Manville
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #201 8-8

BE IT RESOLVED by the Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey that:

- 1) The Courier News
- 2) The Star Ledger

Be and are hereby designated as official newspapers for the Borough of Manville for the year ending December 31, 2018.

Borough of Manville
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2018-9

Resolution #2018-9

WHEREAS, N.J.S. 40A:4-19 provides for the adoption of a temporary budget for the period between January 1 and the adoption of the annual budget; and

WHEREAS, 26.25% of the total appropriations for the year 2018, exclusive of Public Assistance, Municipal Debt, and Capital Improvement Fund is \$3,101,653.39.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Manville that the following appropriations shall be added to the Temporary Budget for the year 2018:

Account Name	Account Type	Amount
Administrative & Executive	S&W	\$39,060.00
	O/E	\$16,144.00
Mayor & Council	S&W	\$8,715.00
	O/E	\$1,051.00
Financial Administration	S&W	\$30,004.00
	O/E	\$4,935.00
Assessment of Taxes	S&W	\$14,938.00
	O/E	\$2,897.00
Collection of Taxes	S&W	\$14,306.00
	O/E	\$3,276.00
Audit Services	O/E	\$16,603.00
Legal Services	O/E	\$32,813.00
Engineering	O/E	\$14,175.00

Public Buildings & Grounds	O/E	\$21,236.00
Planning Board	O/E	\$5,250.00
Planning Board	S&W	\$280.00
Municipal Clerk	S&W	\$3,938.00
Elections	O/E	\$1,050.00
Group Insurance for Employees	O/E	\$260,138.00
Other Insurance Premiums	O/E	\$60,900.00
Workers Compensation	O/E	\$63,525.00
Fire Department	O/E	\$38,082.00
Police Department	S&W	\$831,641.00
	O/E	\$37,295.00
Emergency Management Service	S&W	\$1,339.00
	O/E	\$11,813.00
Public Works Department	S&W	\$253,776.00
	O/E	\$154,212.00
Department of Health	S&W	\$12,528.00
	O/E	\$2,651.00
Property Maintenance	S&W	\$17,672.00
	O/E	\$131.00
Recreation	S&W	\$44,132.00
	O/E	\$7,933.00
Uniform Fire Safety Act	S&W	\$11,813.00
	O/E	\$6,694.00
DCRP	O/E	\$1,969.00
Uniform Construction Code	S&W	\$28,523.00
	O/E	\$656.00
Shade Tree Commission	O/E	\$1,575.00
First Aid Insurance Payment	O/E	\$10,500.00
Youth Services Grant	O/E	\$26.00
Blood Born Pathogens	O/E	\$26.00
Celebration of Public Events	O/E	\$1,313.00
Contribution to Senior Center	O/E	\$2,100.00
Utilities - Gasoline & Fuel	O/E	\$18,375.00
Utilities - Electricity	O/E	\$31,500.00
Rental Agreements	O/E	\$92,010.00
Utilities - Natural Gas	O/E	\$9,188.00
Utilities - Postage	O/E	\$5,775.00
Utilities - Telephone	O/E	\$23,625.00
Utilities - Street Lighting	O/E	\$39,375.00
Utilities - Fire Hydrant Service	O/E	\$44,625.00
Utilities - Water	O/E	\$5,512.00
Social Security	O/E	\$57,750.00
P.E.R.S.	O/E	\$74,643.00
P.F.R.S.	O/E	\$188,081.00
State Unemployment	O/E	\$10,500.00
Contingency	O/E	\$263.00
Total		\$2,694,856.00
CURRENT FUND - DEBT SERVICE		
Bond Principal	O/E	\$775,000.00
Note Principal	O/E	\$208,000.00

Bond Interest	O/E	\$45,000.00
Note Interest	O/E	\$92,700.00
Emergency Authorization (5 years)	O/E	\$50,000.00
Total		\$1,170,700.00

SEWER UTILITY

Salaries & Wages	S&W	\$50,216.00
Other Expenses	O/E	\$23,625.00
SRVSA - Treatment Costs	O/E	\$321,125.00
Insurance, Other	O/E	\$26,250.00
Group Insurance for Employees	O/E	\$28,875.00
Electric	O/E	\$9,188.00
Gas	O/E	\$656.00
Social Security	O/E	\$9,188.00
Total		\$469,123.00

Borough of Manville
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2018-10

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION 'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964 "**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, hereby state that they have complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Borough of Manville
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2018-11

WHEREAS, the Mayor and Council wish to adopt an updated version of the formal Table of Organization (originally created in 2005), which establishes a Chain of Command to be followed by all employees.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, that the attached updated Table of Organization is hereby adopted and a copy of same shall be provided to all employees.

Borough of Manville
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2018-12

Duties of Six Standing Committees of the Manville Council

WHEREAS, the Mayor and Council of the Borough of Manville wish to establish the duties of the following Six Standing Committees:

• **FINANCE COMMITTEE:**

The **FINANCE COMMITTEE** shall have primary responsibility for the following described activities and matters:

A. Recommend policy governing the administration, practices, procedures and records of the following:

1. The Borough Administrator /Clerk and the Administrator / Clerk's Office
2. The Tax Collector and the Collector's Office
3. The Treasurer and the Treasurer's Office
4. The Tax Assessor and the Assessor's Office
5. Water and Sewer Billing and Collections
6. Insurance coverage (excluding Health, Death and Worker's

Compensation)

7. Budget preparation.
8. Audit
9. Employee contract negotiations

B. Review foreclosure action, and subsequent administration and disposition of property acquired by the Borough under foreclosure of Tax Title Liens.

C. Coordination of departmental budgets; the preparation of budgetary figures relating to the activities above mentioned; the final preparation, explanation and continuing supervision of the entire Municipal Budget.

D. Maintenance, review, revision and all other matters pertaining to General Liability / Blanket Insurance coverage of the Borough.

E. Review and revision of the accounting system of the Borough, including procedures relating to the purchasing and receiving of supplies and services.

F. Serving as the liaison between the Council and the Registered Municipal Accountant and with any other body or organization on fiscal matters.

• **POLICY, PLANNING AND PERSONNEL COMMITTEE:**

The **POLICY, PLANNING AND PERSONNEL COMMITTEE** shall have primary responsibility for the following described activities and matters:

A. Except for Mayoral appointments authorized by law, recommend hiring (with the exception of Police) within the Borough of Manville. To review all resumes submitted for every job opening. It may, at its discretion, interview candidates. The committee shall consider the recommendations of the Administrator and/or Department Head, and present its findings and recommendations to Council for approval.

B. Creation of a flexible hiring practice, policy, and procedure relating to the needs of a particular vacancy.

C. In the event of an opening for the Administrator's position, if the Mayor's appointment is not confirmed, responsibility to search, interview, and recommend candidates. Final candidates may be interviewed by full council.

D. Recommend setting policy governing the administration, practices, procedures and records of all employees of the Borough, except the Police Department, including the maintenance of the Policies and Procedures / Personnel Handbook.

E. It shall also serve as the liaison between the Council and various governmental agencies. It shall serve as liaison with Borough Department Heads and/or union representatives of Borough employees pertaining to personnel matters, except in matters which are the primary responsibility of the PUBLIC SAFETY COMMITTEE.

F. Specific areas of responsibility are identified below:

1. Review and recommend non-contract employee salaries.
2. Working Conditions
3. Employee benefits, including but not limited to:
 - a. Hospitalization
 - b. Pension Rights
 - c. Sick Time
 - d. Vacation and Vacation Pay
 - e. Overtime
 - f. Insurance (excluding general liability/blanket policies)
 - g. Grievances

4. Coordination and policy making of all administration between Borough Departments.

G. RECREATION:

Recommend policy governing the administration, practices, procedures, and records of the following:

1. The Recreation Director and duly appointed officers of the Borough Recreation Committee.

• **BUILDINGS AND GROUNDS COMMITTEE:**

The **PUBLIC BUILDINGS AND GROUNDS COMMITTEE** shall have primary responsibility for the following described activities and matters:

A. Recommend setting policy governing the administration, practices, procedures and records regarding the supervision of the construction, maintenance, and repair of all municipally owned buildings and grounds, including street and other municipal lighting.

B. Review the Office of Code Enforcement and the Officials thereof. Appointment of a committee member as liaison to said office.

C. Serving as the liaison between the Council and such other agencies or associations concerned with the current property or future acquisitions of property the Borough via any buyout program offered by the government at the local, state or federal level.

D. Providing for the supervision and control of all existing parking lots including entrances and exits; regulate the traffic flow in said lots, control the maintenance of all existing parking lots including their lighting and posting of proper signs; conduct studies and submit recommendations regarding the control and improvement of all lots and for the acquisition of any additional parking lots.

E. Recreation Activities:

1. The staffing of all parks and playgrounds and recommendations for the maintenance and improvements to such parks and playgrounds.

2. Oversight of recreation activities sponsored or conducted by the Borough, including seasonal programs.

3. The committee shall appoint a committee member to serve as liaison and attend the meetings of the Recreation Committee.

• **PUBLIC SAFETY COMMITTEE:**

The **PUBLIC SAFETY COMMITTEE** shall have primary responsibility for the following described activities and matters:

A. Recommend policy governing the administration, practices, procedures and records of Police, Fire, First Aid and Emergency Management.

Police

1. The Police Department and its activities, including all of its personnel, such as members of the Department, Special Police, Constables, and School Crossing Guards.

2. Highway traffic and safety and all matters relating to parking regulations, including on-street and off-street parking.

3. Regulatory signs directing the flow of traffic, including the location, design and specification thereof.

4. Recommendations concerning the granting of licenses and the inspection of licensed premises and persons as designated by the Council from time to time.

5. Serving as the liaison between the Council and the Municipal Court, Somerset Regional Animal Shelter and all organizations or agencies dealing with public safety or juvenile delinquency.

6. Responsibility for the enforcement of all local ordinances and police regulations.

Fire

1. Recommend setting policy governing the administration, practices, procedures, and records of the Borough Volunteer Fire Departments in conjunction and in cooperation with the Fire Chief, his Assistant Chiefs and the Fire Board of Engineers regarding fire activities.

2. Supervision of all equipment used for the fighting of fires.

3. Responsibility for the enforcement of all rules and ordinances governing the Fire Department.

4. Serves as liaison between Council and the Fire Department.

5. Appointment of a committee member to serve as liaison and attend the meetings of the Board of Engineers.

First Aid and Rescue Squad

1. Serving as liaison between the Council and the volunteer First Aid and Rescue Squad to address the needs of the Borough on a day-to-day basis, as well as in times of emergencies.

2. Recommend of all equipment to be purchased by the Borough for use by volunteer First Aid and Rescue Squad.

Office of Emergency Management

1. Serving as liaison between the Council and the Office of Emergency Management agency of the Borough to address the needs of the Borough on a day-to-day basis, as well as in times of emergencies.

2. Review all equipment purchased by the Borough for use by volunteer Office of Emergency Management.

3. Coordination of the above in conjunction and cooperation with the duly appointed Borough Director of the Office of Emergency Management.

4. Oversight review of the Civilian Emergency Response Team (CERT).

• **PUBLIC WORKS COMMITTEE:**

The **PUBLIC WORKS COMMITTEE** shall have primary responsibility for the following described activities and matters:

A. Recommend policy governing the administration, practices, procedures, and records of the Department of Public Works, and Borough Engineer.

Street Department

1. Road construction, reconstruction, improvement, maintenance, cleaning and street openings.

2. Construction and maintenance of sidewalks and curbs.

3. Maintenance of vehicles and other mechanical equipment as assigned.

4. Storm water collection and regulations.

5. Cutting of grass and weeds on roads or municipal property as assigned.

6. Garbage and solid waste collection.

7. Director of Public Works and his staff.

8. The planting, removal and/or replacement of shade trees within the municipality.

9. Serving as the liaison between the Council and the State and County Departments pertaining to streets and roads (except in traffic matters).

Sewer Utility

1. Construction and maintenance of sanitary sewers, pump stations, force mains and manholes.

2. Maintenance of vehicles and other mechanical equipment as assigned to the Sewer Utility.

Borough Engineer

A. Review and recommend the activities of the Borough Engineer.

• **PROGRESS AND DEVELOPMENT COMMITTEE:**

The **PROGRESS AND DEVELOPMENT COMMITTEE** shall have primary responsibility for the following described activities and matters:

A. Contact Committee for redevelopment, review and handle requests for all new businesses wishing to come to Manville.

B. Public Relations -- Assist these businesses with whom to contact for zoning and planning approval and where to get applications. Relay any pertinent requests to the Mayor and Council pertaining to the new establishment.

C. Transportation -- Attend any meetings, both inside and outside the Borough, in order to enhance public transportation stops in Manville.

D. MBPA -- Liaison to the Manville Business and Professional Association. The Committee shall appoint a committee member to serve as liaison and attend the meetings of the MBPA.

E. Environmental -- Liaison to the Environmental Commission and also assume responsibility for any environmental hazards pertaining to the Borough. The Committee shall appoint a committee member to serve as liaison and attend the meetings of the Environmental Commission.

F. Responsible for assisting in all grants, including Community Block Grants.

G. Re-evaluations.

H. Review and make recommendations regarding newly drafted land development and land use ordinances (Zoning).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, that the above described duties of the Six Standing Committees is hereby adopted.

Borough of Manville
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2018-13

WHEREAS, the Borough of Manville wishes to enter into a formal Shared Services Agreement with the Township of Montgomery for full service brine services.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey that:

1. The Mayor and Borough Clerk are hereby authorized to execute a Shared Services Agreement with the Borough of Manville to purchase salt brine from the Township of Montgomery for \$.20 per gallon.

2. A copy of said Agreement shall be kept on file with the Borough Clerk of the Borough of Manville, and will be available for public inspection during normal business hours.

3. A certified copy of this Resolution will be forwarded to the Township of Montgomery.

Borough of Manville
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

COMMENTS BY COUNCIL MEMBERS

Mayor Onderko congratulated Council President Stephen Szabo and Councilman Joe Lukac on their election win.

Councilman Joseph Lukac wished everyone a Happy New Year and thanked everyone for attending the Reorganization meeting today. He spoke about campaigning door-to-door and listening to the concerns of residents in the Borough. He stressed that all the residents they spoke to proclaimed their love for the Borough of Manville. He pledged to retain pride in our history and to assist in our flourishing in the future. He stated he will be proud to contribute to the Borough as a public servant. He stated that he believes that the Borough's future will be decided by the youth of the Borough, and therefore, we must set examples for them every day. He also stated that he will be donating his council salary to the Manville Recreation Committee and the Manville Arts Council, who keep our children busy, proactive, and serve a crucial role in their development. He thanked everyone who voted for him and trusted him with their best interests. He thanked his wife, Sharon, his three children, Timothy, Skylar and Paige for their support. He thanked everyone and wished God's blessings.

Councilwoman Michele Magnani said that we are taking a journey together, and she will miss those who have left, and will move forward with new people. She stated that the Borough residents are passionate and take a great interest in the work of the Council. She stated she wants to help the residents of Manville more than anything. She also appreciates the privilege of learning all there is to know. She stressed that they are all working together and parties don't matter; she stated that they are doing what is right for the Borough and the residents. She asked that everyone consider the entire town when considering issues, and she stressed that she is proud to be a citizen of Manville and serve the residents.

Councilman Ron Skirkanish wished everyone a Healthy and Prosperous New Year. He thanked all the honored guests and residents for attending in the cold weather. He stated that they made a lot of progress in 2017 and began to focus on the Rustic Mall and the sale of the lots on Valerie Drive that will bring income to the Borough. He spoke about the lots by the Library for zoning change and possible development, and he stated that they have reached out to the New Jersey Planning Authority for assistance in the redevelopment of the Rustic Mall, as well as Somerset County for development of Main Street. He also stated that they have begun forming a Chamber of Commerce. He stated that he feels 2018 will be even better. He welcomed Councilman Lukac and congratulated Steve Szabo as Council President. He thanked all the members of council for their assistance during 2017.

Council President Stephen Szabo thanked the people of Manville for electing him to his fifth term, and stated he will keep doing what he can for those who put their trust and faith in him. He stated he will do his best to continue to develop the Rustic Mall and Valerie Drive. He thanked everyone.

Councilman Theodore Petrock thanked everyone for attending and braving the cold. He stated that as Finance Chairman, he tried to scrutinize and watch spending, and he feels they did a very good job. He stated that all the committees paid close attention to the budget. He thanked the Department Heads and stated that they were told "no"

many times on purchases. He mentioned that some of our equipment is very old, and we may have to make some purchases. He stated that he is not interested in the party system, but is a true believer in Manville and what is best for the town. He stated that he has served on the Fire Department and Rescue Squad, and he has been a concerned resident. He stressed the importance of residents expressing their concerns, and they will work on getting answers. He congratulated Councilman Lukac and Council President Szabo. He wished everyone a very Happy New Year and God's blessings.

Councilman Philip Petrone thanked everyone for attending, and noted the Freeholders, Senator Bateman, and residents. He stated that as Buildings and Grounds Chairman in 2017, they made progress with property maintenance. He stated that he would like to continue with and review Shared Service Agreements. He stated that Somerset County and Somerset County Library have been very good to us. He stated that it is important to make needed repairs and regain ratables, and noted that Councilman Skirkanish has been working on that with the Progress and Development Committee to reduce taxes. He agreed that the children are our future and thanked the Board of Education and he stated he will do as much as he can for the Board. He thanked Father Stan for attending, and wished God's blessings on everyone and on America.

COMMUNITY RECOGNITION AWARDS

Mayor Onderko stated that there were two special events in town recently, and spoke about "Manville Rocks" during the summer and how enjoyable it was for children and all residents. He introduced Bree Gilday who began "Manville Rocks" and presented her with a Community Spirit Award for her initiative in founding the Facebook group fostering kindness, creativity, and community.

Bree Gilday thanked Mayor Onderko and the Council members. She stated that she started this during the summer while she was home with the kids as a fun project and had no idea it would grow so much. She stated this is a fantastic community filled with generous kind people, and she is very happy that it has been a positive experience and helped to build friendships. She stated that she hopes to continue the project through Recreation which she is happy to be a part of. She encouraged the Council members to paint rocks as well, and thanked the Mayor once again.

Mayor Onderko stated that the next two awards are very special to him because he comes from a military family. He stated that the Wreaths Across America convoy stopped in Manville, and it was a very proud and patriotic day for all of us who were here that day and lined our streets. He stated that the event took a lot of coordination and effort on everyone's part, and there were a lot of volunteers. He recognized our Library Director Nan Peterson and our Borough Administrator, Andrea Bierwirth for their hard work and dedication in putting the event together. He presented them with the 2017 Extra Effort Award for going above and beyond. He said he is very proud of this community and everyone who came together to honor our veterans. He donated and dedicated a flag that he purchased when they were in Maine, and it flew on Wreaths Across America Day in Manville. He asked that Administrator Bierwirth dedicate a spot where it can be proudly displayed to always remember that day.

MAYOR'S ANNUAL ADDRESS

Mayoral Address - January 7th, 2017

First, I would like to welcome everyone to the 89th reorganization meeting for the Borough of Manville. I will try to keep my remarks brief today due to the brutal cold weather we have been dealing with this week. Hopefully things will warm up soon. But as I tried to recap the year that just passed and looking ahead to this upcoming year, my remarks grew in length. I apologize if I go over 5 minutes.

As one gets older in life we tend to reflect more on the past as time seems to pass by faster and faster with age. One of my all-time favorite movies is from my youth during the early 1980's with the film titled "Back to the Future" starring Michael J. Fox. Time travel was a very intriguing concept to me because I feel it is important to learn from our history, looking back, as we move forward.

So, I would like to "go back to the future" and rewind 2017 starting from December highlighting the accomplishments of the council and the various community events that make our town a special place to live.

This past December was very special. Our community embraced the "**Bright Lights**" contest for the holidays sponsored by the Manville Arts Council where homes were brightly decorated, and homeowners competed for the best decorations. It was exciting to drive around town and vote on your favorite homes. It brought back great memories from my childhood days.

In mid-December the "**Wreaths Across America convoy stop**" put Manville and our local veterans on the map. We were honored to be one of only three stops in the state. Their mission of "Remember-Honor-Teach" was well received by our high school students. I hope the students remember that event and realize our freedoms are precious and our veterans today deserve our support and respect. I would like to thank our new school superintendent, Mr. Beers, for hosting and the music teachers and students who participated. It was a beautiful ceremony.

Our "**Community Day**" event held in late September was one of the best ones yet. Live music, hot dogs, hamburgers, a caricaturist, various groups, including the boy scouts and girl scouts, put on activities and demonstration. Our librarian Nan Peterson provided a Manville history photo booth for everyone's enjoyment remembering Manville's proud past. And our business community generously donated to defray the entire costs of the day! A truly great event for our small town. A big shout out to our Recreation director Ron Celefone, Jean Weber, Kim Monto and the entire recreation committee. Keep up the good work.

During the summer months we had the **#Manville Rocks** movement in town that even got the myself out looking for a very special painted rock, a NY Rangers rock. The Facebook group exploded with new members and so many residents were enjoying the artistic aspects along with the thrill of finding a favorite painted rock. You could feel the community spirit as families walked around public schools and parks hiding or hunting their favorite painted rocks. Cell phones were put down and paint brushes were picked up.

In August, we had our first ever "**National Night Out**" sponsored by our police department which brought our community out to meet our police officers and first responders. It was a night out to simply say "**Thank you**" to the folks who are so devoted

to keeping us safe. Our fire and rescue squad volunteers are top notch along with our police force. Chief Peltack, thank you for promoting our first National Night out.

We even had our first ever “**Arbor Day**” celebration at our public library in April. The planting of new trees occurred on library grounds with the help of our middle school students. In addition, Manville’s green team is now active and participating in Sustainable NJ. A rain garden was installed at our library to bring attention to better storm water management practices to help reduce flooding. And we are looking forward to a rain barrel seminar this spring.

Manville Department of Public works assisted in planting of the trees during much warmer weather than we have been experiencing this week. The DPW workers kept our roads clear with this recent storm and do a good job for us during some difficult weather conditions. On behalf of myself and the council, we thank our DPW director Vince LoMedico and workers for their efforts throughout the year.

2017 began in January with much focus on our municipal budget and setting goals and objectives to improve our Borough.

Obviously, property taxes are on everyone’s mind these days as we are confronted with a serious problem concerning school funding. Manville is the 7th most underfunded school district in the state. I testified before Senate President Sweeny’s select committee on school funding and described how Manville deserves so much better. We did receive more aid but not nearly enough.

I wish Governor-elect Murphy all the best in trying to solve this problem to benefit Manville taxpayers during this budget cycle. A solution to the problem is long overdue. But recently much to my dismay, it seems the folks in Trenton are more concerned about legislation to legalize recreational use of marijuana than to fix the school funding formula in the first 100 days of the new administration.

The one major work accomplishment for 2017 that really stands out is the adopted municipal budget which did not ask for 1 more tax dollar than the 2016 budget. Every year our expenses like pension payments and health insurance premiums rise significantly. Our cost savings initiatives with shared service agreements with Hillsborough and Montgomery made a stable budget a reality. I would like to thank the leadership of both townships for helping us out.

A detailed line item budget was introduced which focused on the true needs of each department. Our Fire department, fire safety and OEM budgets were increased significantly while still achieving a balance budget.

For the last 4 years, municipal taxes have been stabilized. Most of the effort to keep Manville affordable has unfortunately been overshadowed by the school funding problem. The municipal tax levy for 2014 was \$8,908,000. In 2016, the tax levy was \$8,909,000, with the same tax levy for all of 2017; a one thousand dollar increase in 4 years.

In 2017, we focused on fixing decade old problems like digitizing of our outdated paper tax maps and the electronic codification of our Borough ordinances. This work effort was started in 2006 and never completed. Both will be completed in 2018.

Another major improvement for our Borough is the implementation of an annual reassessment of 20% of our town for a rolling 5-year period. We are now the 16th town out of the 21 towns in Somerset County undertaking this approach to keep all real estate values in line with current market conditions which significantly reduce the number of successful tax appeals. The implementation of this approach was long overdue given

the major floods this Borough has encountered and will produce significant cost savings in the years ahead.

A new financial system was implemented last year that provides better accuracy and enhanced reporting features to help monitor the budget. In the last 3 years we have paid down previous incurred debts and increased budget surpluses as we focused on getting our financial house in order. 4-year labor contracts were signed last year. The Police PBA and the DPW Teamsters contracts were negotiated and accepted. The labor unions and management were able to arrive at agreements that were very cost effective. We also have begun work on new redevelopment plans for the Rustic Mall area. Adjacent Borough owned lots will be put up for sale and hopefully the residential redevelopment may help spark interest in the entire 12-acre site.

We will also be wrapping up our flood plain planning grant that will catalog and prioritize the existing homes for future buyout considerations. I am happy to announce today we recently received a FEMA grant for 4 additional buyouts to help move homeowners out of harm's way. The amount of the grant is \$1,188,900.00. Flood insurance rates are projected to increase 25% every year and the financial burden is quickly becoming unsustainable for many homeowners who are required to carry expensive flood insurance policies.

Our administrator, Andrea Bierwirth, is now a certified flood plain manager (CFM) to help residents with flood insurance questions. And this past August we watched as the Weston Mill Dam was removed from the Millstone River lowering water levels in that section of river by 2 feet.

With climate change on everyone's mind these days, we are currently working with Somerset County Office of Emergency Management to update our hazard mitigation plan to help make Manville more storm resilient. Projects will be identified, and FEMA grants will be sought to help reduce our risk. We will also be planning a 2018 capital program to address old equipment that needs replacement.

Our main street will begin the redesign phase soon to help make our pedestrian crossings safer with reconstruction scheduled to begin in 2019. It is a 3-million-dollar grant acquired by the NJ Transportation Planning Authority. Our main street is a County owned roadway and Freeholder Peter Palmer was instrumental in acquiring the funds to improve public safety and make our main street much safer.

A full "**Street-Smart**" campaign will be launched this spring bringing further awareness to pedestrian safety. Additional signage has already been installed to bring awareness to speed limits, the use of cross walks, and to stop for pedestrians in crosswalks. In addition, the Royce Brook main street bridge reconstruction is on schedule to be completed later this summer.

Our Borough website is due for an upgrade and redesign to improve navigation and content. **Manville's News** was published every month during 2017 and have been posted on-line. The newspaper has been very well received to help keep everyone informed of our work efforts and town activities.

In closing, putting partisan politics aside, I am of the opinion we had a very good 2017 in this Borough. It was a year of major changes, accomplishments and memorable events. We will continue the progress in 2018 to make Manville a community that others will become jealous of.

Starting with our community spirit, it is something we can all be proud of. It was on full display when we lined the streets to welcome the Wreath's Across America convoy to town on a very cold morning. And during 2018, let's not lose sight of the theme of last

year's convoy as we move forward together to solve our problems within our community. The theme was "I'm an American. Yes I am!". I'm optimistic 2018 will be another very good year for our Borough. Thank you for coming out today. I would like to wish everyone a happy and healthy New Year!

Mayor Richard M. Onderko

BENEDICTION

Rev. Stanislaw Slaby thanked the Mayor and Council for their achievements and stated he will pray for the success of their plans and wished God's blessing on all of us. He gave a blessing to everyone present and wished everyone a Happy New Year!

ADJOURNMENT

Mayor Onderko requested a motion to adjourn the 2018 Reorganization meeting.

A motion was made by Council President Szabo, seconded by Councilman Petrock to adjourn the 89th Annual Reorganization Meeting.

All present were in favor.

ATTEST:



Pamela Borek, Borough Clerk