

**REGULAR MEETING  
OF THE MAYOR AND COUNCIL  
FEBRUARY 22 , 2016**

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THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MANVILLE, COUNTY OF SOMERSET, STATE OF NEW JERSEY, WAS HELD ON FEBRUARY 22, 2016 IN THE MANVILLE MUNICIPAL COURTROOM, 325 NORTH MAIN STREET, MANVILLE, NEW JERSEY AT 7:00 P.M.

**MAYOR RICHARD ONDERKO PRESIDED**

The Clerk announced that proper notice had been given by the posting of the Regular Meeting Notice and by providing adequate notice of the Regular Meeting to the Courier News and the Star Ledger.

**ROLL CALL:**

MAYOR RICHARD ONDERKO  
COUNCILWOMAN SUSAN ASHER  
COUNCILWOMAN DAYNA CAMACHO  
COUNCILMAN MICHAEL KASSICK  
COUNCILWOMAN MICHELE MAGNANI  
COUNCILMAN THEODORE PETROCK, III  
COUNCIL PRESIDENT STEPHEN SZABO

**ALSO PRESENT:**

THADDEUS R. MACIAG, BOROUGH ATTORNEY  
THOMAS SHANNON, INTERIM BOROUGH ADMINISTRATOR  
NANCY KAGAN, ACTING BOROUGH CLERK  
CHIEF MARK PELTACK, MANVILLE POLICE DEPARTMENT

**SALUTE TO THE FLAG AND A MOMENT OF SILENCE**

Mayor Onderko stated that a former Councilman, Jim Homyak, who served from 1982 to 1985 passed away recently and asked that the moment of silence be dedicated in his memory.

**APPROVAL OF MINUTES**

Mayor Onderko requested a motion to approve the following minutes:

A/ Regular Meeting of February 8, 2016

Council President Szabo, seconded by Councilwoman Asher, made a motion to approve the minutes of February 8, 2016.

ROLL CALL: AYES: SZABO, ASHER, CAMACHO, KASSICK, MAGNANI  
ABSTAIN: PETROCK

**ORDINANCE - FINAL READING AND PUBLIC HEARING**

Mayor Onderko requested that the Clerk read the Ordinance by title.

Mayor Onderko requested a motion to open the public portion on the Ordinance.

Council President Szabo, seconded by Councilman Petrock, made a motion to open the public portion on Ordinance #2016-1168.

All present were in favor.

When no one wished to comment, Mayor Onderko requested a motion to close the public portion on the Ordinance.

Council President Szabo, seconded by Councilman Petrock, made a motion to close the public portion on Ordinance #2016-1168.

All present were in favor.

Mayor Onderko requested a motion to adopt Ordinance #2016-1168.

Councilman Petrock, seconded by Council President Szabo, made a motion to adopt Ordinance #2016-1168.

Ordinance #2016-1168

**AN ORDINANCE PROVIDING FOR  
THE ESTABLISHMENT OF A 9-MEMBER  
MANVILLE BOROUGH PLANNING BOARD  
AND FOR THE PLANNING BOARD TO ASSUME ALL OF THE  
POWERS, DUTIES AND RESPONSIBILITIES  
OF THE MANVILLE BOROUGH ZONING BOARD OF ADJUSTMENT  
STATEMENT OF PURPOSE**

The purpose of this Ordinance is to (a) reconstitute the Manville Borough Planning Board as a nine-member board; (b) providing that the Borough Planning Board shall now assume all of the powers previously exercised by the Manville Borough Zoning Board of Adjustment, and (c) by abolishing the previously existing separate Borough Zoning Board of Adjustment.

WHEREAS, N.J.S.A. 40:55D-23.1 provides that the governing body of a New Jersey municipality may, at its option, create either a nine (9) member or a seven (7) member Planning Board; and

WHEREAS, the Borough of Manville pursuant to the Municipal Land Use Law, in 1976 established its Planning Board as a nine (9) member Planning Board by way of Manville Ordinance #1976-461 dated December 27, 1976; and

WHEREAS, a document entitled “Zoning and Land Use Ordinances of the Borough of Manville”, dated April 1988, does not cite any specific ordinance subsequent to Ordinance #1976-461, but nonetheless makes reference to a seven (7) member Planning Board; and

WHEREAS, the governing body wishes to clarify any ambiguity as to whether the Manville Borough Planning Board shall be a nine (9) member board or a seven (7) member board by clearly establishing same as a nine (9) member board; and

WHEREAS, the Borough Board of Adjustment by ordinance have each been endowed with all of the statutory functions pertinent to each Board; and

WHEREAS, the provisions of N.J.S.A.40:55D-25c(1) provide that in a municipality, having a population of 15,000 or less, a nine member Planning Board, if so provided by Ordinance, shall exercise to the same extent and subject to the same restrictions, all of the powers of a Board of Adjustment; but the Class I and Class III members shall not participate in the consideration of applications for development which involve relief pursuant to subsection d of N.J.S.A.40A:55D-70; and

WHEREAS, the Borough of Manville has a population of less than 15,000 as established by the 2010 United States national census; and

WHEREAS, the governing body of the Borough of Manville has determined that it is in the best interests of the Borough of Manville to have the Planning Board hereafter act as a joint land use board, exercising all of the powers of the Board of Adjustment,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Manville, in the County of Somerset, State of New Jersey, as follows:

1. There is hereby established, pursuant to N.J.S.A. 40:55D-1 et seq. generally and N.J.S.A 40:55D-23 and 40:55D-23.1 specifically, in the Borough of Manville, a Planning Board of Nine (9) members and up to Four (4) alternates as set forth in the statute. The composition of the member by class and terms shall be as set forth in the statute.

2. As of the Effective Date of this Ordinance, the Powers of the Manville Borough Planning Board shall, in accord with N.J.S.A.40:55D-25c(1), include those of a Zoning Board of Adjustment, and the Manville Borough Planning Board shall exercise to the same extent and subject to the same restrictions, all the powers of a Board of Adjustment under applicable N.J. law;

3. Provided, however, that the Class I and the Class III members of the Manville Borough Planning Board shall not participate in the consideration of applications for development which involve relief pursuant to subsection d of N.J.S.A.40A:55D-70.

4. All prior Ordinances inconsistent with this Ordinance, including but not limited to any prior ordinance creating a Manville Borough Zoning Board of Adjustment, are hereby repealed to the extent of such inconsistency, and the Manville Borough Zoning Board of Adjustment is hereby abolished;

5. Severability: In the event that any provision of this ordinance, or the application thereof to any person or circumstance is declared invalid by a court of competent jurisdiction, such declaration of invalidity shall not affect any other provision

or application of this ordinance which may be given effect, and, to realize this intent, the provisions and applications of this ordinance are declared to be severable.

6. Effective Date: This Ordinance shall take effect as of February 29, 2016, after its passage and publication as required by law.

Borough of Manville,  
/s/ Richard Onderko, Mayor

ROLL CALL: AYES: SZABO, ASHER, CAMACHO, KASSICK, MAGNANI, PETROCK

## **PUBLIC PORTION ON RESOLUTIONS**

Mayor Onderko requested a motion to open the public portion on Resolutions #2016-40 through #2016-46.

Council President Szabo, seconded by Councilman Kassick, made a motion to open the public portion on Resolutions.

All present were in favor.

Dean Shepard, P.O. Box 222 - commented regarding Resolution #2016-43 for the Borough Engineer and the "not to exceed" \$4,500 per month. He asked what the duties include, if Planning Board was included, and whether it could be less than that.

Mr. Shannon stated that he can obtain more information for the next meeting.

Councilman Petrock, seconded by Councilman Kassick, made a motion to pull the Resolution and request more information.

ROLL CALL: AYES: SZABO, ASHER, CAMACHO, KASSICK, MAGNANI, PETROCK

When no one wished to comment, Mayor Onderko requested a motion to close the public portion.

Council President Szabo, seconded by Councilman Petrock, made a motion to close the public portion.

All present were in favor.

## **RESOLUTION (TO BE TAKEN SEPARATELY)**

Councilwoman Camacho noted that a correction should be made to Resolution #2016-42, Disposal of Equipment. She stated that both pieces of equipment belong to the Fire Department.

Mayor Onderko requested a motion to adopt Resolution #2016-40.

Council President Szabo, seconded by Councilman Kassick, made a motion to adopt Resolution #2016-40.

BE IT RESOLVED by the Mayor and Council of The Borough of Manville that the following accounts:

1. Current	\$	111,007.64
2. Water/Sewer Utility	\$	7,480.23
3. General Capital	\$	3,907.50
4. Recreation Trust	\$	826.00
5. Other Trust	\$	4,370.50
6. Dedicated Dog	\$	
7. Housing Trust	\$	
<b>Total</b>	<b>\$</b>	<b>127,591.87</b>

After being examined by each respective committee, are hereby ordered to be paid.

Borough of Manville,  
/s/ Richard M. Onderko, Mayor

ROLL CALL: AYES: SZABO, ASHER, CAMACHO, KASSICK, MAGNANI, PETROCK

### RESOLUTIONS BY CONSENT

Mayor Onderko requested a motion to adopt Resolutions #2016-41, #2016-42, #2016-44, #2016-45 and #2016-46.

Council President Szabo, seconded by Councilwoman Asher, made a motion to adopt Resolutions #2016-41, #2016-42, #2016-44, #2016-45 and #2016-46.

ROLL CALL: AYES: SZABO, ASHER, CAMACHO, KASSICK, MAGNANI, PETROCK  
Resolution #2016-41

WHEREAS, N.J.S. 40A:4-19 provides for the adoption of a temporary budget for the period between January 1 and the adoption of the annual budget; and

WHEREAS, 26.25% of the total appropriations for the year 2015, exclusive of Public Assistance, Municipal Debt, and Capital Improvement Fund is \$3,105,300.61.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Manville that the following appropriations shall be added to the Temporary Budget for the year 2016:

Account Name	Line Item Number	Account Type	Amount
Payroll Services	6-01-20-100-011	O/E	\$2,000.00
Mayor & Council	6-01-20-110-010	S&W	\$8,300.00
Mayor & Council	6-01-20-110-020	O/E	\$1,500.00

Financial Administration	6-01-20-130-010	S/W	\$35,000.00
Financial Administration	6-01-20-130-020	O/E	\$4,000.00
Collection of Taxes	6-01-20-145-010	S/W	\$20,000.00
Assessment of Taxes	6-01-20-150-020	S&W	\$10,000.00
Legal Services	6-01-20-155-020	O/E	\$10,000.00
Engineering	6-01-20-165-020	O/E	\$10,000.00
Fire Hydrant Charges	6-01-20-201-073	O/E	\$43,000.00
Planning Board	6-01-21-180-010	S&W	\$200.00
Planning Board	6-01-21-180-020	O/E	\$3,000.00
Zoning Board of Adjustment	6-01-21-185-010	S&W	\$200.00
Zoning Board of Adjustment	6-01-21-185-020	O/E	\$2,000.00
Construction Code	6-01-22-195-010	S&W	\$30,000.00
Construction Code	6-01-22-195-020	O/E	\$500.00
Property Maintenance	6-01-22-196-010	S&W	\$10,000.00
Group Insurance Employees	6-01-23-220-020	O/E	\$300,000.00
Police	6-01-25-240-010	S&W	\$800,000.00
Police	6-01-25-240-020	O/E	\$20,000.00
Emergency Management	6-01-25-252-020	O/E	\$2,500.00
Fire Aid Insurance Payment	6-01-25-264-021	S&W	\$10,000.00
Fire Department	6-01-25-265-020	O/E	\$7,500.00
Uniform Fire Safety Act	6-01-25-267-020	O/E	\$1,000.00
Public Works	6-01-26-290-010	S&W	\$250,000.00
Public Works	6-01-26-290-020	O/E	\$200,000.00
Public Buildings and Grounds	6-01-26-310-020	O/E	\$10,000.00
Board of Health	6-01-27-330-010	S&W	\$13,000.00
Board of Health	6-01-27-330-020	O/E	\$2,500.00
Recreation	6-01-28-370-010	S&W	\$30,000.00
Recreation	6-01-28-370-020	O/E	\$10,000.00
Electricity	6-01-31-430-020	O/E	\$10,000.00
Postage	6-01-31-431-020	O/E	\$4,000.00
Street Lighting	6-01-31-435-020	O/E	\$30,000.00
Telephone	6-01-31-440-020	O/E	\$25,000.00
Natural Gas	6-01-31-446-020	O/E	\$10,000.00
Gasoline and Fuel	6-01-31-447-001	O/E	\$30,000.00
Water	6-01-31-447-020	O/E	\$3,000.00
Statutory Expenditures, FICA	6-01-36-472-020	O/E	\$20,000.00
DCRP	6-01-36-473-020	O/E	\$2,500.00
Recycling Tonnage	6-01-41-722-020	O/E	\$10,324.31
Statutory Expenditures, PERS	6-01-36-474-020	O/E	\$283,634.00
Statutory Expenditures, PFRS	6-01-36-475-020	O/E	\$662,803.00
Health Services Contract	6-01-42-335-020	O/E	\$25,000.00
Animal Control Contract	6-01-42-340-020	O/E	\$15,000.00
<b>Total</b>			<b>\$2,977,461.31</b>

**SEWER UTILITY**

Salaries & Wages	6-09-55-500-010	S&W	\$20,000.00
Other Expenses	6-02-55-500-020	O/E	\$40,000.00
SRVSA - Treatment Costs	6-09-55-500-045	O/E	\$250,000.00
<b>Total</b>			<b>\$310,000.00</b>

Borough of Manville  
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2016-42

WHEREAS, the Fire Department and Public Works Department have deemed that certain equipment and/or vehicles are no longer needed for Fire Department or Public Works use; and

WHEREAS, N.J.S.A. 40A:11-36 provides that any contracting unit, by resolution of its governing body, may authorize the disposition of its personal property; and

WHEREAS, the vehicles are specified below:

**Fire Department:**

1978 Pem Pumper #P8372

MG-10942 - Engine 11

With emergency lighting and 2 lengths of hard suction hose

**Fire Department Department**

250 GPM skid mount pump with

18 HP Honda gas motor

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Manville, County of Somerset, New Jersey, that the above mentioned equipment and/or vehicles are no longer needed for Fire Department or Public Works use and will be disposed of at an authorized recycling facility or through Somerset County auction.

BE IT FURTHER RESOLVED the Director of Public Works may arrange for the disposition of these vehicles as indicated above.

Borough of Manville  
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2016-43

~~WHEREAS, the Borough is required by statute to appoint a Borough Engineer; and  
WHEREAS, the Mayor and Council appointed Stanley J. Schrek, P.E. of Van Cleaf Associates, LLC, 755 Memorial Parkway, Phillipsburg, NJ 08865 as Borough Engineer on January 25, 2016; and~~

~~WHEREAS, Stanley J. Schrek has the necessary qualifications to perform the duties of Borough Engineer and has provided the Borough with a satisfactory proposal.~~

~~NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, State of New Jersey, as follows:~~

- 1) ~~The proposal from Stanley J. Schrek, P.E. of Van Cleaf Associates, LLC, 755 Memorial Parkway, Phillipsburg, NJ 08865, be accepted.~~
- 2) ~~This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A 40:11-5(1)(a) of the Local Public~~

Contracts Law, not to exceed a monthly retainer rate of \$4,500.00 as set forth in item #2 of the attached Agreement.

3) The Mayor and Borough Clerk are hereby authorized to execute the Contract in this matter.

~~4) This Resolution shall be advertised once in the Courier News.~~

~~5) The Chief Financial Officer shall provide a Certification of Funds.~~

Borough of Manville

/s/ Richard M. Onderko, Mayor

PULLED

Resolution #2016-44

WHEREAS, the Recreation Department will be working with the Manville Public Library to offer a month-long “mini camp” for an after school art program and is in need of a Camp Counselor; and

WHEREAS, in accordance with Ordinance #2015-1160, these employees are now referred to as Temporary Seasonal Employees.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey, that the following Temporary Seasonal Employees shall be hired by the Recreation Department:

Name	Title	Length of Service	Pay Rate
Jean Weber	Camp Counselor	3-1-16 through 4-8-16	\$15.00 per hour

BE IT FURTHER RESOLVED that the Recreation Director will have the authority to replace any staff member that leaves during the season in order to maintain the health, safety, and welfare of the public, with the approval of the Acting Borough Administrator.

Borough of Manville

/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2016-45

WHEREAS, the Borough of Manville has annually applied for grants with Somerset County Community Development Block Grant Program; and

WHEREAS, a requirement of the grant is that the applications are discussed at a public meeting; and

WHEREAS, the Borough Administrator and Borough Clerk have determined the applications that have the best chance of success in receiving funding.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Manville, in the County of Somerset, New Jersey, that the following application is endorsed:

Accessibility Improvements, Manville Public Library  
Sidewalk and Handicap Ramp Improvements

BE IT FURTHER RESOLVED that the Mayor and Council authorize the submission of the application of the North End Volunteer Fire Department #3.

Borough of Manville  
/s/ Richard M. Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

Resolution #2016-46

WHEREAS, Eric J. DeCicco of Manville has applied to be appointed as a Manville Firefighter; and  
WHEREAS, all required criminal history background checks and fingerprinting has been completed; and  
WHEREAS, in accordance with Ordinance #2014-1153, the Mayor and Council must approve, by Resolution, membership to the Fire Department.  
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset, and State of New Jersey that Eric J. DeCicco be appointed as a member of the Manville Fire Department.

Borough of Manville  
/s/ Richard Onderko, Mayor

ALL PRESENT IN FAVOR PER ROLL CALL

### **OFFICIAL REPORTS**

Mayor Onderko announced that the following reports are on file in the Clerk's Office:

A/ Fire Department Report - January, 2016

### **NEW BUSINESS**

A/ Application for Towing License - Rich's Offroad Towing

Mayor Onderko requested a motion to approve the Towing License.

Council President Szabo, seconded by Councilwoman Asher, made a motion to approve the Towing License for Rich's Offroad Towing.

All present were in favor.

### **COMMUNICATION**

A/ Communication from Statewide Insurance Fund - letter notifying the Borough of Manville that we have received a Safety and Loss Control Award.

Mayor Onderko noted that this Communication will be placed on file.

## COMMITTEE REPORTS AND COUNCIL COMMENTS

Mayor Onderko reported that he met with PSE&G today and expressed the need for the crosswalk near Discount Mattress to be well lit, and they have succeeded in getting that light restored. He further reported that he wrote a letter to the Somerset County Freeholders, signed by Councilwoman Asher, regarding that crosswalk requesting improvements to visibility at that crosswalk. He further reported that a "Thank You" Dinner is being organized for the Firefighters and First Responders that responded to the depot fire on February 11<sup>th</sup>. He stated that it is planned to be held at the VFW some time in April. Concerning Borough Finance, he reported that he emailed the Division of Local Government Services to inform them of our intent to apply for Transitional Aid. He stated that he will be attending a meeting in Trenton on March 4<sup>th</sup> for orientation, and the application is being prepared as we speak. He stated that it is a very detailed application, however, he believes we can make a good case, and we've received permission from Trenton to apply. He further stated that he spoke with the State OEM office and made a decision regarding the existing grant to purchase a trailer-based generator that will be used at the Red Cross Shelter. He stated that the OEM Building will apply for another grant for a generator. He stated that we do not have the funds now to install a generator at the VFW, and he and most people feel this is higher priority. He stated we will be working with the State OEM to move forward on the grant. He further reported that he spoke with the PSE&G representatives regarding the project, and they are willing to inspect the gas and power lines in preparation for the installation. He stated that there is still a decision to be made on whether it is a diesel or natural gas generator. He explained that there is a concern that PSE&G will turn off the natural gas, however, he was assured today by PSE&G that it will not happen. He also reported on the new assessments and stated that many have discussed the lower values with him. He stated that it does not mean that taxes will be lowered. He stated that it is too early to predict, and there will be an impact of the 108 homes being bought out. He stated that the plan is to make the case for State Aid and look for additional savings. He stated that the Contracts for the Police and Department of Public Works expired in December. He stated that the SASSA agreement is also up this December, and they are looking into being more proactive as to what the future holds with hospital mergers, and where the ambulances will be provided from in the future.

Councilman Petrock, as Chairperson of the Finance Committee, reported that there is a meeting tomorrow. He stated that he cannot yet determine what the tax increase will be until we are informed of Transitional Aid. He requested the patience of the residents until we have more information.

Councilwoman Camacho, as Chairperson of Policy, Planning and Personnel reported that they met on February 16<sup>th</sup> with Dan Mason of Jersey Professional Management. She stated that they discussed wasteful practices that should be amended to see that the Borough runs more efficiently. She had hoped some of those changes would be on tonight's Agenda, but there was a breakdown in communication. She stated she would like to see those changes on the March 14<sup>th</sup> Agenda. She further reported that she attended the Finance Committee meeting on the same evening, and the Governing

Officials meeting on February 10<sup>th</sup>. She stated it was the best meeting she has attended, and the guest speaker was Joetta Clark Diggs, who is a four-time Olympian, author, motivational speaker and a Hillsborough resident until recently. She reported that she was very inspiring, and she enquired as to her father, who is Joe Clark, and was a legend in northern New Jersey as principal of Eastside High School in Patterson. She further reported that she attended the Boy Scouts Annual Awards Ceremony on February 14<sup>th</sup>. She stated it was nice to see a large turnout to support the Scouts. On February 20<sup>th</sup> she attended the Rescue Squad installation dinner. She stated it was an honor to be part of a ceremony acknowledging first responders who do not always receive the accolades they greatly deserve.

Mr. Shannon mentioned that he is working on amending the bill list on items listing “blanket” approvals. He stated it is a computer glitch that will be fixed in the future, and every bill will have an understandable description.

Councilwoman Magnani, as Chairperson of the Public Works Committee reported that they did not meet, but have scheduled a meeting for March 9<sup>th</sup>. She stated that the sewer mains have been cleaned in the trouble spots in anticipation of rains to come. She stated that a close-captioned television sewer examination was performed and the Northside, Southside, and Weston passed. She reported that potholes were patched and branches were trimmed with Public Service. She also reported that on February 16<sup>th</sup> there was a storm, which was on a holiday so it was more expensive than usual. She stated that the salt was \$3,300 and overtime was \$2,200. She reiterated Councilwoman Camacho’s statements that they would like to save money by eliminating extra pick-ups and providing more service to the community. She also reported that she was unable to attend the Rescue Squad dinner due to work, but she congratulated them and thanked them for the invitation. She also reported that she spent Valentine’s Day with a great group of men at the Boy Scout Dinner. She stated that she was very proud of the young men in our Community that are involved, and that their families are also involved. She also stated that the Scouts were thrilled to talk to the Mayor. She also thanked the first responders who were involved in the depot fire, and she spoke about the air quality and her concern that there was not enough water pressure to handle the fire. She stated that this concerns her with the development of the Rustic Mall.

Councilman Kassick, as Chairperson of the Buildings and Grounds Committee reported that he attended the Governing Officials meeting, Boy Scout Dinner, and Rescue Squad dinner, and gave the following Blue Acres report:

Homes	104
Appraisals Completed:	103
Offers Made:	99
Offers Accepted:	85
Offers Rejected:	4
Offers Cancelled:	0
Appraisal Appeals:	1
Contracts to Sellers:	83
Fully Executed Contracts:	81
Closings:	66

Councilwoman Asher, as Chairperson of the Public Safety Committee reported that they met on February 9<sup>th</sup> with Charles Goodyear and Jim Wisor of the VFW to discuss a partnership with the Borough and a possible Block Grant application for the generator. She further reported that she attended the Board of Education meeting, and a presentation was given regarding the budget. She further reported that the public hearing will take place on May 3<sup>rd</sup>. She further reported that she asked if they could look into having Volunteers to help Seniors with snow shoveling, raking leaves, or small jobs. She stated that Mr. Panfile said they used to have a program of this nature, and he will look to see if there is interest through Student Council or the Honor Society. She further reported that she attended the Boy Scout dinner on February 14<sup>th</sup>. She reported that she attended the Recreation Committee meeting on February 16<sup>th</sup>, and they discussed the Ordinance for mandated criminal background checks for any persons with unsupervised access to minors. She reported that the State Police will no longer allow our Police Department to provide this service, and therefore, Recreation will work with Chief Peltack to hire an agency to perform the background checks. She stated that it will probably cost initially about \$2,000. She further reported that the First Roots studio recital will be held on February 28<sup>th</sup>, and the Easter Egg Hunt will be held at the High School Turf Field for the first time on March 19<sup>th</sup> at 1:00 p.m. She stated that all Senior Citizen classes have been moved to the Library Community Room on Mondays and Wednesdays from 9:45 to 10:45, and the fee is \$15. She stated that anyone interested can join at any time. She further reported that the Manville Arts Council will be sponsoring a "meet and greet" for the Adult Art Expo on April 15<sup>th</sup> and the Adult Art work will be on display at the Library from April 16<sup>th</sup> through April 30<sup>th</sup>. She further reported that she attended the Friends of the Library meeting the same evening, and they will be sponsoring free income tax assistance on Tuesday and Thursdays from 11 a.m. to 6 p.m., and they served over 150 residents last year. She stated anyone interested can call the Library to schedule an appointment. She further reported that the Library will be holding a Diabetes Self-Management Workshop on Monday, March 7<sup>th</sup> through April 11<sup>th</sup> from 11:15 a.m. to 1:45 p.m. She stated that the program is designed for individuals with Type II Diabetes. She further reported that the Afterschool Art Studio will be held on Wednesdays at 3:30, ESL lessons take place at 12:00 p.m. on Tuesdays, and the ESL conversation group is held on Thursdays at 9:45 a.m. She further reported that Alan Snyder, an Antique Appraiser, will be at the Library in the near future and the first 50 people that attend will be offered free appraisals. She further reported that the Friends of the Library will be sponsoring a Town-wide Garage Sale on October 8<sup>th</sup>. She further reported that Middle Earth will be sponsoring a program for Teen-at-Risk every other Friday in April and May. She further reported that she attended the Fire Board of Engineers meeting. She thanked all the firefighters and squad members for the mutual aid they provided for the depot fire on February 11<sup>th</sup> and 12<sup>th</sup>. She stated that we also had stand-by firemen and rescue squad members in town. She further reported that the loud popping noises were from tires and propane tanks, but she assured all residents that the Somerset County voting machines were not in the building so they are safe. She stated that the EPA was called in to monitor the air quality. She further reported that the North End Volunteer Fire Company #3 will be sponsoring a Fisherman's Flea Market on March 13<sup>th</sup> at the VFW. They will be holding training for Blood Borne

Pathogens on Wednesday, and a live burn drill is scheduled for April 26<sup>th</sup> at the Hunterdon County facility. She stated that the Fire Police took their Oaths of Office. She stated that the Fire Marshal has reported that the Division of Fire Safety Office audit is complete. She further reported that she attended the Rescue Squad installation dinner, and she congratulated all the members that took office and to Bill and Steve who received Lifetime Membership Proclamations from the Mayor and Council. She further reported that the State Bomb Squad was called into Manville to detonate a bomb on North 5<sup>th</sup> Avenue. She further reported that they are in the process of organizing the OEM Building, and she requested that Mr. Shannon look into the signs Mr. Garwacke ordered for the OEM Building. She further reported that CERT is looking for new members, and anyone interested can contact Dave Kohler, Sue Asher, or Stephen Szabo. She further reported that she is meeting tomorrow with the Chief of Police regarding the pistol range. She stated that he is gathering all the facts, and they will be reviewing them with him tomorrow. She further reported that the Rescue Squad Auxiliary is sponsoring a vendor fair on March 12<sup>th</sup> at 2:00 and there are currently over 40 vendors.

Council President Szabo, as Chairman of the Progress and Development Committee reported that they are meeting Monday, February 29<sup>th</sup> at 6:00 p.m. with the Citizen Advisory Committee. He further reported that he attended the Board of Health Reorganization and Suzanne Maeder was nominated as President, and Chris Corsini was approved as Attorney for the Board. He further reported that he attended the Boy Scout dinner on the 14<sup>th</sup>, and the Rescue Squad installation on the 20<sup>th</sup>. He reported that he attended the OEM meeting on the 21<sup>st</sup>. He stated that he is looking into the gas line on North 8<sup>th</sup> Avenue, and if it will be repaved. He stated that he has a neighbor who is complaining about water in her house, and he asked Mr. Shannon if he could look into it. He stated he would like to acknowledge two wrestlers and the coach for the 100 wins they received this year.

## **PUBLIC PORTION**

Attorney Maciag set forth the rules for Public Portion.

Mayor Onderko requested a motion to open the Public Portion.

Council President Szabo, seconded by Councilman Petrock, made a motion to open the Public Portion.

All present were in favor.

Basil Kulick, 1019 Huff Avenue - had complaints about the appraisal and the Appraisal Company stating that his assessments were not adjusted properly.

Mayor Onderko stated that he would discuss it with the Tax Assessor.

Scott McCloud, 1315 Louis Street - also complained about his appraisal.

Mayor Onderko stated that he would discuss it with the Tax Assessor.

Ron Skirkanish, 120 South 14<sup>th</sup> Avenue - thanked our firemen for their hard work during the depot fire, and he noted that he would like the Mayor to establish a connection with PSE&G regarding power outages. He stated that the power was shut off due to the fire, and residents should be advised when and how long a power outage will be, especially during very cold weather.

Mayor Onderko stated that he will speak with PSE&G.

Dean Shepard, P.O. Box 222 - commented about the appraisals stating that when a revaluation was done ten years ago, an adjustment was made to the land because the market was so high, and now a new adjustment must be made to accommodate a lower market. He stated that houses are now more expensive to replace, but the new assessments are much closer to market value. He also explained "comps" to be used for appeals. He also asked if anyone has any information on adjustments to retirees contributions.

Mayor Onderko stated that they are looking into the Resolution which provided for 100% health care to employees. He stated that Attorney Maciag has more information.

Attorney Maciag stated that there is a new bill proposed that would affect State government and municipalities and will give municipalities the option to reduce the payment for lifetime benefits for retirees. He stated that he is not sure if it is retroactive or will only apply to new hires.

Mr. Shepard also asked about negotiations for new Contracts.

Mayor Onderko stated that they will be addressed later this year, and they will first be concentrating on the budget, and then on reviewing applications for Administrator and performing interviews.

When no one else wished to comment, Mayor Onderko requested a motion to close the public portion.

Councilwoman Asher, seconded by Council President Szabo, made a motion to close the public portion.

All present were in favor.

Councilwoman Camacho requested a Closed Session.

Mayor Onderko requested a motion to go into Closed Session.

Councilman Petrock, seconded by Councilwoman Camacho, made a motion to go into Closed Session.

Resolution #2016-47

BE IT RESOLVED by the Mayor and Council of The Borough of Manville, that an Executive Session of the Mayor and Council, from which the public will be excluded will be held upon adoption of this resolution for the purpose of discussing:

**Personnel**

Exclusion of the public for this purpose (s) stated is expressly permitted by the provisions of the "OPEN PUBLIC MEETINGS ACT", N.J.S.A. 10:4-6, et. seq. It is not anticipated that the contents of the discussion will be made known until it has been determined that disclosure of the subject matter will not adversely affect the public interest and until the Mayor and Council have adopted a Resolution so concluding.

Borough of Manville,  
/s/ Richard M. Onderko, Mayor

ROLL CALL:      AYES:              SZABO, ASHER, CAMACHO, KASSICK, MAGNANI, PETROCK

Closed Session began at approximately 7:55 p.m.

Council President Szabo, seconded by Councilman Kassick, made a motion to call the meeting back to order at 8:01 p.m.

When no one wished to comment further, Mayor Onderko requested a motion to adjourn the meeting.

Council President Szabo, seconded by Councilman Petrock, made a motion to adjourn the meeting.

All present were in favor.

The meeting was adjourned at approximately 8:02 p.m.

ATTEST:

Nancy Kagan  
Acting Borough Clerk